

	Bartels
	Carruthers
	Hansen
	Harvey
	Pitts
	Bacon
	Neimeyer
	Meyer
	Halgerson
	Julius
	Kabris
	Thompson
	Witt
	Peterson

AGENDA

Brookings Municipal Utilities Board  
525 Western Avenue, Brookings, SD  
Monday, December 9, 2019  
Meet with Area Legislators - 12:00 p.m.  
Regular Meeting – 1:00 p.m.  
**(AT UTILITY BUILDING)**

1. SDTA Annual Update. (12:00-1:00).
2. Minutes of meetings of November 12 and November 25.
3. Additions to Agenda.
4. Adoption of Agenda.  
AC: Motion to approve.
5. Approval of bills and claims.  
AC: Motion to approve.
6. Invitation for citizen input.
7. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.

8. Surplus Equipment to be destroyed – Electric and Telecommunications Equipment.  
AC: Resolution to approve.
9. Surplus Equipment to be traded in – Telecommunications Equipment.  
AC: Resolution to approve.
10. Final Payment on the Western Substation Fence.  
AC: Resolution to approve.
11. Contract for Administrative Services with Missouri River Power Agency dba Missouri River Energy Services and the City of Brookings.  
AC: Resolution to approve.
12. Final Payment on the Swiftel HVAC Upgrade.  
AC: Resolution to approve.
13. First reading of Amendment to Water Rules and Regulations.  
AC: Motion to approve.
14. Purchase approval of New Dump Truck through the State of South Dakota state bid (Contract #17111) for the Water/Wastewater Department.  
AC: Motion to approve purchase of a new dump truck from I-State Truck Center (2901 W. 60<sup>th</sup> St N. Sioux Falls, SD 57107) through the State of South Dakota Office of Procurement Management bid list, IFB 1030, Contract #17111, in the amount of \$107,121.00.  
  
AC: Motion to approve.
15. Cancelling Certain Outstanding Checks.  
AC: Resolution to approve.
16. Delinquent Write-Offs.  
AC: Resolution to write off delinquent accounts for the Utilities and Telephone Department.
17. Policy Manual Amendment.  
AC: Resolution to amend Policy Manual.

18. Awarding of bids:
  - A. \*Set Top Boxes – Telephone Department.  
AC: Motion to approve.
19. Authorization to solicit bids for the following:
  - A. Fiber Optic Blowing Machine – Telephone Department.  
AC: Motion to approve.
20. Department Reports.

\*Opening of bids @ 1:30 p.m. on 12/5/19

***Next call-in special meeting is on Monday, December 23<sup>rd</sup> at 11:45 a.m.***  
***Next regular meeting is on Monday, January 13<sup>th</sup> at 1:00 p.m.***

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.