

Municipal Utilities Board
City of Brookings

July 17, 2026

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Friday, July 17th, 2026, at the Utility Building with the following members present: Bartels, Fishback, and Hawley and City Council Liaison Specker. Absent: Carruthers and Hansen.

ADOPTION OF AGENDA

The agenda was adopted.

MINUTES

Minutes of the regular meeting held June 8, 2026, and the special meeting held June 22, 2026, were read and approved.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Bartels, seconded by Fishback that the following bills and claims be approved. All members present voted in favor of the motion.

ABRA of Brookings, Vehicle Maintenance, \$2268.32; Active Heating Inc, Supplies, \$232.50; ADP, Inc, Annual Conference, \$2398.00; ADP, Inc, Payroll Processing Fee, \$2942.10; Advanced Engineering & Environmental Service, Engineering Services, \$12844.75; Advanced Process Solutions, Inc, Supplies, \$537.08; AICPA Dues Processing, Membership Dues, \$720.00; Allegra, Printed Supplies, \$68.81; Appeara, Supplies, \$110.10; AT & T Mobility, PCS Phone Service, \$3389.16; Baker Tilly Advisory Group, LP, Consulting Service, \$3840.00; Banner Associates Inc, Engineering Consulting, \$439.00; Bluefin Payment Systems, Credit Card Processing Fee, \$16714.00; BMU Coffee Fund, Coffee Fund Reimbursement, \$930.00; Bobcat Backers Booster Club, Advertising, \$1200.00; Bobcat Of Brookings, Bushcut Attachment, \$9003.85; Bobcat Of Brookings, Supplies, \$461.90; Border States Elec Supply, Inc, Annual Maintenance & Support, \$5081.59; Border States Elec Supply, Inc, Supplies, \$4333.03; Border States Elec Supply, Inc, Systems/Cabling Inv, \$831.95; Border States Elec Supply, Inc, Transformers, \$80707.29; Border States Elec Supply, Inc, Uniforms, \$13640.79; Bowes Construction Inc, East WTP Driveway, \$300029.30; Brech, Andrew, CDL Renewal, \$45.00; Brookings Dumpster Service, Sanitation Service, \$701.51; Brookings Engraving, Supplies, \$28.50; Brookings Municipal Utilities, Office Utility Bill, \$56862.71; Brookings Municipal Utilities, Petty Cash, \$60.00; Brown, Jarrett, CDL Renewal, \$65.00; Buhls Dry Cleaners & Linen Supply, Rug/Supplies, \$451.40; Business Track, Credit Card Processing Fee, \$8188.22; Calix Inc., Inventory, \$2274.48; Card Connect, Credit Card Processing Fee, \$10269.86; Carquest Auto Supply, Work Equip Maintenance/Supplies, \$369.66; Carrier Management Systems Inc, Subscription, \$1378.49; CDW Government Inc, Systems/Cabling Inv, \$703.20; Century Business Products, Inc, Printer/Copier Maintenance, \$1894.37; Century Link, Telephone Expense, \$257.57; Choice IT Global LLC, Supplies, \$1308.20; City of Brookings Landfill, Landfill Fee, \$75.65; City of Sioux City, Storm Drainage

Fee, \$193.61; City of Sioux Falls, Water Test Inspection, \$26.37; Civil Design Inc, Engineering Consulting, \$8302.50; Click Rain, Website Maintenance, \$2400.00; Core & Main, Supplies, \$10024.01; Core Telecom Systems Inc, Inventory, \$10643.14; Courtesy Plumbing Inc., Repair/Supplies, \$97.60; Creative Printing Inc., Printed Materials, \$222.18; Credit Collections Bureau, Delinq. Account Collection, \$149.44; Culligan of Brookings, Bottled Water, \$306.00; Dakota Land Design, LLC, Front Entry Remodel, \$17341.00; Dakota Supply Group Inc, Supplies, \$6161.44; Dave's Window Cleaning, Inc, Window Service, \$108.00; Dept Of The Treasury, Federal Tax, \$4421.79; DGR Engineering Inc, Engineering Services, \$1665.50; DHE, LLC, Maintenance Fee, \$700.00; Ditch Witch UnderCon, Supplies/Work Equip Maint, \$532.92; DLT Solutions LLC, Software, \$10979.69; Eide Bailly LLP, Audit Fee, \$2500.00; Einspahr Auto Plaza, 2026 Ford Explorer, \$34707.00; Ethanol Products LLC, Chemicals, \$2511.69; Express Communications, Inc., Telco Settlement, \$8151.43; Fastenal Company, Supplies, \$160.00; First Bank & Trust, Bank Processing Fee, \$1.25; First Bank & Trust - Visa, Supplies, \$337.13; Fluke Electronics Corp, Repairs/Supplies, \$1100.00; Foerster Supply Inc, Supplies, \$341.00; Franz Reprographics, Inc, Plotter Maintenance, \$165.00; Frontier Precision Inc, Supplies, \$968.70; G & R Controls, Inc, Equipment Repair/Supplies, \$868.23; Golden West Technologies Inc., Tech Support, \$4862.24; GP Auto Service & Repair, Vehicle Maintenance, \$366.09; Grainger, Supplies, \$8570.63; Graybar Electric Company, Collector/Highway LED Cobra Heads, \$69020.00; Graybar Electric Company, LED Holophane Lights, \$16428.00; Graybar Electric Company, Supplies, \$983.08; Graybar Electric Company, Systems/Cabling Inv, \$4610.47; Gridor Const., Inc., WWTP Dewatering Improvements, \$335746.80; Haberman, Austin, CDL Renewal, \$45.00; Halme, Inc, Water Main To WWTP, \$4599.00; Hanson, Jesse, CDL Renewal, \$45.00; Hawkins Inc, Chemicals, \$19055.12; HDR, Inc, Engineering Service, \$8693.00; Henkin Schultz Inc, Communications Consulting, \$7027.72; Hohn, Trevor, CDL Renewal, \$45.00; Homestead Do It Center, Supplies, \$87.56; Innovative Systems, LLC, Software/Hardware Maintenance, \$22995.00; Interstate Telecommunications Cooperative, Telephone Expense, \$356.77; Jackrabbitt Tire & Service, Inc, Work Equipment Maintenance, \$1687.65; Jenne, Inc, Systems/Cabling Inv, \$1349.90; John Deere Financial, Supplies, \$16.01; Kruse, Isaac, CDL Renewal, \$45.00; Lewis Drug Inc, Supplies, \$3.98; Lowe's, Supplies, \$1083.22; Lumen, Telco Settlement, \$272.22; Mack, Scott, Travel, \$403.30; Malloy Electric, Repairs/Supplies, \$1617.82; Marsh & McLennan Agency, LLC, Consulting Fee, \$1390.50; Martin's Inc, Diesel/Oil, \$2547.08; Matheson Tri-Gas Inc, Supplies, \$347.87; Midamerican Energy, Utility Bill, \$13.60; Midwest Glass LLC, Supplies/Repairs, \$308.55; Millard, Josh, CDL Renewal, \$43.00; Millborn Seeds Inc, Grass Seed/Fertilizer, \$150.00; Minnesota Dept Of Labor & Industry, License Renewal, \$188.00; Missouri River Energy Services, Supplemental Power, \$1845760.38; Missouri River Energy Services, WAPA Allocation, \$293615.40; MMUA, Safety Training, \$8305.00; MVTL Laboratories Inc., Wastewater Analysis, \$850.01; Napa Auto Parts, Supplies, \$150.11; NCTC, TV Programs Fee, \$87517.00; New Age Cryo, Sludge Removal, \$37430.00; Northwestern Energy, Natural Gas, \$91.60; Office Peeps Inc, Supplies, \$2614.88; Oil Price Information Service, LLC, Publication, \$579.00; Outlaw Graphics, Supplies/Decals, \$385.00; Paragon Health & Wellness, Drug Screening, \$49.00; Pete Lien & Sons Inc, Chemicals, \$15597.38; Pinnacle Marketing Group, Directory Publication, \$7633.77; Pizza Ranch, Event Supplies, \$687.12; Preferred Mechanical, HVAC Maintenance, \$231.34; Radwell International Inc, Supplies, \$1072.46; Ramsdell F&M Ltd., LP Fill, \$99.66; RC First Aid, Supplies, \$281.50; Rental Depot, Equipment Rental, \$289.95; Resco, Supplies, \$6244.60; RMB Environmental Laboratories, Inc, Water Analysis, \$1020.00; Robinson, Mike, CDL Renewal, \$43.00; Runnings, Supplies,

\$3611.28; Schaffer Law Office, Prof. LLC, Legal Service, \$8337.79; Schoon's Pump N' Pak, Vehicle Gasoline, \$5969.95; SD Board of Accountancy, Membership Dues, \$200.00; SD Dept of Rev, Enhanced 911, \$9364.88; SD State Treasurer, Communication Impaired Fee, \$1244.45; SD Treasurer, Sales/Excise Tax, \$20336.82; SDN Communications, Circuit Lease, \$14031.23; SDSU, Perform. Eval. W/WW, \$146838.00; Sioux Falls Utilities, Utility Bill, \$43.89; Sioux Valley Energy, Dispatching Service, \$1100.00; Skinner Striping, Asphalt, \$7653.08; South Dakota One Call, Locate Fee, \$556.50; Springbrook, Credit Card Processing Fee, \$2900.74; Springbrook Holding Company LLC, Software Support, \$6901.00; Springbrook Holding Company LLC, Training, \$2875.00; State Industrial Products, Supplies, \$3087.31; State Of South Dakota, Record Retention, \$7.59; Stuart C. Irby, Supplies, \$220.00; Stuart C. Irby, Switchgears, \$179980.00; Sturdevant's Auto Value, Supplies, \$135.22; Swanson, Todd, CDL Renewal, \$22.00; Swiftel Communications, Office Phone Bill, \$184167.16; Teledynamics, Supplies, \$261.09; Thatcher Company, Inc, Chemicals, \$10464.25; The Lanes, Event Supplies, \$859.73; Thein Well Co., Inc, Well Maintenance, \$790.82; Thomson Reuters - West, SDCL Publications, \$374.70; Thryv, Inc, Advertising, \$461.85; T-Mobile, PCS Phone Service, \$55.73; Tower Systems, Inc, Tower Work, \$4335.00; Traffic Control Corporation, Supplies, \$4100.00; Travel Leaders, Air Fare, \$2492.78; U.S. Bank National Association, SRF Loan Payment, \$557772.36; United Parcel Service, Freight, \$69.93; United States Postal Service, Postage, \$11000.00; Universal Service Adm. Co, USAC Contribution, \$31338.94; USA Bluebook, Supplies, \$1965.34; Vermeer High Plains, Supplies, \$1057.09; Wage Works, Inc, Benefit Plan Fee, \$127.50; Water Works, LLC, Supplies, \$240.00; Watertown Public Opinion #8004, Subscription, \$192.44; Wesco, Supplies, \$11402.10; WW Tire Service Inc, Work Equipment Maintenance, \$106.14; Xcel Energy/NSP, Utility Bill, \$13.80; Ausdemore, Walter, Telephone Refund, \$76.26; Baier, Emma, Telephone Refund, \$68.53; Batalla, Mercedes, Telephone Refund, \$65.61; Beck, Brogan, Telephone Refund, \$51.61; Bertsch, Baraah T Al-Maq, Telephone Refund, \$17.33; Beutler, Holly, Conserve/Demand Incentive, \$40.00; Bloms, Jedediah, Conserve/Demand Incentive, \$150.00; Boggs, Carla, Telephone Refund, \$41.94; Bottemiller, Brooke, Telephone Refund, \$27.77; Busche, Kate, Telephone Refund, \$20.99; Bwangoy Bankanza, Jean Robert, Telephone Refund, \$476.05; Bymers, Duane, Telephone Refund, \$31.34; Cameron, Karlie, Telephone Refund, \$8.39; Casanova Lease, Holly, Telephone Refund, \$9.03; Casey-Graham, Joleen, Telephone Refund, \$112.06; Coombes, Dan, Conserve/Demand Incentive, \$40.00; Decock, Emily, Telephone Refund, \$34.21; Domke, Sean, Telephone Refund, \$272.80; English, Delaney, Telephone Refund, \$53.73; Fierro, Dimarie, Telephone Refund, \$117.77; Fillingim, Jesse, Telephone Refund, \$71.25; Fischer, Caden, Telephone Refund, \$63.25; Foster, C.Gregory, Telephone Refund, \$19.90; Halsey, Tim, Conserve/Demand Incentive, \$40.00; Hansen, Roger, Conserve/Demand Incentive, \$400.00; Hanson, Stephanie, Telephone Refund, \$47.54; Harms, Trevor, Telephone Refund, \$43.61; Hayes, Steven, Conserve/Demand Incentive, \$40.00; Henneman, Leonard, Conserve/Demand Incentive, \$40.00; Hogan, Sophie, Telephone Refund, \$91.45; Jolley, Cale, Telephone Refund, \$28.32; Kappes, Sterling, Telephone Refund, \$60.61; Kasten, Alex, Telephone Refund, \$50.32; Klingbale, Brayden, Telephone Refund, \$79.68; Kniesche, Victoria, Telephone Refund, \$102.08; KRIESE, COURTNEY, Refund Check, \$95.53; KUEHN, GEORGIA, Refund Check, \$36.88; Kulzer, Lauren, Telephone Refund, \$36.34; Larkspur Counseling & Therapy, Telephone Refund, \$98.60; LARSON, JACOB J, Refund Check, \$19.55; Lewno, Andrew, Telephone Refund, \$50.32; Lien-Martens, Kennedy, Telephone Refund, \$117.77; Manzer, Tom, Conserve/Demand Incentive, \$400.00; Mcglade, Carolyn, Conserve/Demand Incentive, \$25.00; Miller, Jacey, Telephone Refund, \$22.57;

Montgomery, Carol, Telephone Refund, \$137.65; Morse, Abigail, Telephone Refund, \$67.34; MUIRHEAD, HAYDEN, Refund Check, \$29.33; MULCAHY, JOSEPH, Refund Check, \$112.77; Norby, Dave, Conserve/Demand Incentive, \$40.00; Oehlke, Samantha, Telephone Refund, \$60.61; ORMBERG, SHELBY, Refund Check, \$26.49; PAUDEL, SHREYA, Refund Check, \$39.56; PEAK PERFORMANCE LLC, Refund Check, \$221.49; Pond, Jolie, Telephone Refund, \$52.42; REYNOLDS, KADEN, Refund Check, \$63.39; Richards, James, Telephone Refund, \$62.33; ROGERS, RASHAYE, Refund Check, \$31.38; Rolfson, Sayda, Telephone Refund, \$29.53; Rud, Kristin, Telephone Refund, \$15.60; Schuneman, Robert, Conserve/Demand Incentive, \$500.00; SEXTON, KENDALL, Refund Check, \$14.44; Shepherd, Jessie, Telephone Refund, \$40.32; Specker, Bonny, Conserve/Demand Incentive, \$40.00; Struble, Sadie, Telephone Refund, \$117.77; Thelen, Nate, Conserve/Demand Incentive, \$40.00; Van Heuvein, Chloe, Telephone Refund, \$23.32; VELDCO, Refund Check, \$3346.72; VERNARSKY, GRACE, Refund Check, \$37.53; Viessman, Taylor, Telephone Refund, \$134.95; WALTERS, RYLEY, Refund Check, \$200.78; Weisbeck, Riley, Telephone Refund, \$52.71; Wieneke, Jamey, Telephone Refund, \$54.80; Woodraska, Sherry, Telephone Refund, \$8.96;

Department Salaries (June): Electric, \$313,407.04; Water, \$146,577.76; Wastewater, \$149,225.24; Telephone, \$381,757.40; Retirement, \$55,621.90; Social Security, \$71,138.92; Insurance, \$125,602.25; Deferred Comp, \$18,227.26.

Salary Changes: K. Krogman, \$9,358.22; D. Brutty, \$49.56; T. Rymerson, \$38.02.

New Employees: R. McHugh-Hoskins, \$21.30; P. Kuechenmeister, \$29.32; C. Lineberry, \$23.23; M. McKibben, \$25.38;

EXECUTIVE SESSION

Motion was made by Fishback, seconded by Bartels that the Board adjourn to an executive session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies. All members present voted in favor of the motion.

The Board reconvened in open session.

SURPLUS EQUIPMENT TO BE TRADED IN

Motion was made by Bartels that the following Resolution No. 16-26 be approved.

RESOLUTION NO. 16 - 26

RESOLUTION ORDERING DISPOSITION OF SURPLUS EQUIPMENT TO BE TRADED IN

WHEREAS the City of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is as follows:

2013 Chrysler Town & Country Van
S/N: 2C4RC1BG5DR547646

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be traded in in accordance with the provisions of SDCL 6-13.

Adopted this 17th day of July, 2026.

ATTEST:

Spence Hawley, Acting President

The motion was seconded by Fishback. All members present voted in favor of the motion.

SURPLUS TELECOMMUNICATIONS EQUIPMENT TO BE SOLD

Motion was made by Bartels that the following Resolution No. 16-26 be approved.

RESOLUTION NO. 17 - 26

RESOLUTION ORDERING DISPOSITION OF SURPLUS
TELECOMMUNICATIONS EQUIPMENT TO BE SOLD

WHEREAS the city of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is as follows:

Nortel DMS-100/200 Digital Switching System and Related Peripheral
Equipment

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be sold in accordance with the provision of SDCL 6-13.

Adopted this 17th day of July, 2026.

ATTEST:

Spence Hawley, Acting President

The motion was seconded by Fishback. All members present voted in favor of the motion.

DISCUSSION OF ELECTRIC STRATEGIC PRIORITIES

Russ Halgerson, Electric Department Manager, reported on the Electric Department strategic priorities. No action was taken.

EXECUTIVE SESSION

Motion was made by Bartels, seconded by Fishback to adjourn to an executive session for the purpose of discussing personnel. All members present voted in favor of the motion.

The Board reconvened in open session.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Spence Hawley, Acting President