

Municipal Utilities Board
City of Brookings

November 24, 2025

A special meeting of the Municipal Utilities Board was held at 11:45 a.m. on Monday, November 24, 2025, via Microsoft Teams with the following members present: Bartels, Hawley, Harvey and Vice President Hansen. Absent: Carruthers.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Harvey, seconded by Hawley that the following bills and claims be approved.

ADP, Inc, Payroll Processing Fee, \$4316.40; Advanced Engineering & Environmental Service, Engineering Services, \$98394.08; Advanced Media Technologies Inc, Supplies, \$1296.27; AMC Optics, Supplies, \$508.22; American Water Works Assn, Membership Dues, \$2523.00; Anixter Inc, Systems/Cabling Inv, \$479.44; AppearA, Supplies, \$140.36; Auto Pro SD LLC, Supplies, \$9.90; Avera Medical Group Brookings, Drug Screening, \$1040.00; Baker Tilly Advisory Group, LP, Consulting Service, \$923.00; Bendix Inc., Printer/Copier Maintenance, \$71.42; Border States Elec Supply, Supplies, \$4396.13; Briggs, Ken, Travel, \$3032.08; Brookings Register, Subscription, \$210.00; Brookings Vision Center, Safety Glasses, \$350.00; Brutts Underground Sprinkler, Lawn Repair/Seeding, \$27834.50; Buhls Dry Cleaners & Linen Supply, Rug/Supplies, \$185.10; Calix Inc., Inventory, \$97035.00; Calix Inc., Service Agreement, \$1442.50; Card Connect, Credit Card Processing Fee, \$302.58; Carquest Auto Supply, Work Equip Maintenance/Supplies, \$30.74; CCP Industries Inc, Supplies, \$158.25; Century Link, Telephone Expense, \$106.26; City of Brookings Landfill, Landfill Fee, \$51.19; City of Sioux Falls, Water Test Inspection, \$52.74; Core & Main, Supplies, \$7510.66; Courtesy Plumbing Inc., Repair/Supplies, \$73.70; Creative Printing Inc., Printed Materials, \$1208.86; Dakota Riggers & Tool Supply, Inc, Supplies, \$118.46; Dakota Supply Group, Systems/Cabling Inv, \$421.71; Danger von Dempsey's Brookings, Event Supplies, \$225.50; DANR, Annual Stormwater Permit, \$250.00; Dave's Window Cleaning, Inc, Window Service, \$83.00; DGR Engineering Inc, Engineering Service, \$7975.00; Digi-Key 2549377, Supplies, \$169.90; Ditch Witch UnderCon, Supplies/Work Equip Maint, \$349.11; Double K Sales & Detailing LLC, Work Equipment Maintenance, \$740.00; Einspahr Auto Plaza, Vehicle Maintenance, \$311.60; Electrical Engineering & Equip Co, Annual Service & Inspection, \$2403.93; ePlus Technology, Inc, ISP Support/ Equipment, \$453.73; Ethanol Products LLC, Chemicals, \$1668.24; Fastenal Company, Supplies, \$506.60; First Bank & Trust, Deposit Slips, \$135.47; First Bank & Trust Visa, Lodging/Car Rental/Registration, \$3234.12; Flagshooter, Inc, Supplies, \$4728.83; FRRPA, FRRPA Lease, \$7500.00; G & R Controls, Inc, Equipment Repair/Supplies, \$459.87; Goldfield Telecom LC, Supplies, \$9806.85; Grainger, Supplies, \$1037.74; Graybar Electric Company, Supplies, \$4191.68; Graybar Electric Company, Systems/Cabling Inv, \$118.20; Graybar Electric Company, URD Secondary Conductor, \$6336.00; Hawkins Inc, Chemicals, \$3657.50; HDR, Inc, Engineering Service, \$149439.54; Henkin Schultz Inc, Communications Consulting, \$5332.50; Homestead Do It Center, Supplies, \$30.00; Hy-Vee #55635, Supplies, \$507.08; Iconnectiv, LLC,

LNP Fee, \$528.38; Interstate TRS Fund Admin, Teleco Relay Service, \$6779.53; Jackrabbit Tire & Service, Inc, Work Equipment Maintenance, \$25.75; Jaymar, Printed Supplies, \$7008.33; Jenne, Inc, Supplies, \$2204.05; KGP Logistics Inc, Ethernet Switches, \$49502.15; Kibble Equipment, John Deere Z994R Mower, \$16900.00; Kool Beans Coffee & Roasterie, Event Supplies, \$1200.00; Krier & Blain Inc, EEV Board/Maintenance, \$13169.22; Krier & Blain Inc, HVAC Maintenance, \$1608.74; Kurz Instruments, Inc, Supplies, \$6554.74; Little Prairie Coffee Company, Event Supplies, \$1470.00; Lowe's, Supplies, \$78.10; Lowe's, Systems/Cabling Inv, \$40.42; Mack, Scott, Travel, \$1127.21; Marsh & McLennan Agency, LLC, Professional Fees, \$1390.50; Martin's Inc, Diesel/Oil, \$5465.08; Matheson Tri-Gas Inc, Supplies, \$302.62; McGrath North Mullin & Kratz, Legal Service, \$1420.00; Metering & Technology Solutions, Water Meters, \$10874.80; Midamerican Energy, Utility Bill, \$36.33; Missouri River Energy Services, Supplemental Power, \$1225934.99; Missouri River Energy Services, WAPA Allocation, \$219149.30; MVTL Laboratories Inc., Wastewater Analysis, \$553.18; My Cable Mart LLC, Supplies, \$123.59; Napa Auto Parts, Supplies, \$74.21; Northwestern Energy, Natural Gas, \$120.66; Office Peeps Inc, Supplies, \$2217.63; Perkins Restaurant & Bakery, Event Supplies, \$335.16; Pests B Dead LLC, Pest Control, \$215.00; Pete Lien & Sons Inc, Chemicals, \$45190.68; Pizza Ranch, Event Supplies, \$97.93; Prunty Construction Co, Inc, Raw/Treated Water Pipelines, \$796758.52; Prussman Contracting Inc, Main Repair/Equipment Rental, \$8498.55; Ramsdell F&M Ltd., LP Fill, \$13.86; RDO Equipment Co, Work Equipment Maintenance, \$2248.10; Resco, Supplies, \$6492.01; Riverside Technologies, Inc., Printer/Laptops/Monitors/Memory, \$2939.00; Robinson, Mike, Travel, \$15.00; Runnings, Supplies, \$684.55; Schoon's Pump N' Pak, Vehicle Gasoline, \$6486.09; Schwartz Manure Hauling & Septic Service Inc, Sludge Removal, \$4650.00; SD Assn of Rural Water Systems, Membership Dues, \$1265.00; SDN Communications, Circuit Lease, \$300.30; Sioux Falls Utilities, Utility Bill, \$41.95; Sioux Valley Environmental, Inc, Chemicals, \$3222.00; Springbrook Holding Company LLC, TOU/AMI Software Improvements, \$55.00; Stuart C. Irby, URD Secondary Conductor, \$112523.30; Subway, Meeting Supplies, \$29.34; The UPS Store 5064, Freight, \$1345.42; Thein Well Co., Inc, Well Maintenance, \$10075.02; Titan Machinery, Inc, Work Equipment Maintenance, \$273.85; Town & Country Shopper Inc., Advertising, \$392.00; Traffic Control Corporation, Supplies, \$530.00; Travel Leaders, Air Fare, \$1179.94; Uline, Inc, Supplies, \$2796.73; United Parcel Service, Freight, \$297.88; US Signal Company, LLC, Hardware/Software/Consulting, \$380.81; USA Bluebook, Supplies, \$254.91; Vantage Point Solutions Inc., Engineering Consulting, \$350.00; Verizon, Phone Service, \$20.02; Vermeer High Plains, Supplies, \$207.90; Wesco, A4R Meters, \$67219.20; Wesco, Supplies, \$473.40; Wooden Legs Brewing Company, Event Supplies, \$70.00; ESCHENBAUM, TY, Refund Check, \$44.08; LEE, HEATHER, Refund Check, \$108.43; KLAPPERICH, BRICE, Refund Check, \$173.77; HERRERA, GABRIEL, Refund Check, \$86.03; GILBERT, NOAH, Refund Check, \$112.03;

SITE AND WATER TOWER COLLOCATION LEASE AGREEMENT

Motion was made by Hawley, seconded by Bartels to approve the Site and Water Tower Collocation Lease Agreement with East Central Communications Council. After discussion, motion was made by Hawley, seconded by Harvey to defer action on this agenda item until the next Utility Board Meeting on December 8, 2025. The staff will provide more information at that time. All members present voted in favor of the motion.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Spencer Hawley, Secretary

Seth Hansen, Vice President