

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, November 10, 2025, at the Utility building with the following members present: Bartels, Hawley, Harvey, Vice President Hansen and City Council Liaison Specker Absent: Carruthers.

ADOPTION OF AGENDA

The agenda was adopted.

MINUTES

Minutes of the regular meeting held October 14, 2025, and the special meeting held October 28, 2025 were read and approved.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Harvey, seconded by Bartels that the following bills and claims be approved. All members present voted in favor of the motion.

Allegra, Printed Supplies, \$200.48; AMP Electric Construction Inc, Labor/Supplies, \$254.77; AT & T Mobility, PCS Phone Service, \$3286.92; Aureon Network Services, LNP Fees, \$160.00; Blooston, Mordkofsky, Dickens & Prendergast, LLP, Legal Service, \$230.25; Bluefin Payment Systems, Credit Card Processing Fee, \$18461.81; Border States Elec Supply, Inventory, \$2619.14; Border States Elec Supply, Supplies, \$297.28; Briggs, Ken, Compressor Relay, \$33.45; Brookings Auto Mall, Vehicle Maintenance, \$150.00; Brookings Credit Bureau & Collection Agency, Delinq. Account Collection, \$239.33; Brookings Dumpster Service, Sanitation Service, \$569.26; Brookings Municipal Utilities, Office Utility Bill, \$47974.79; Brookings Radio, Advertising, \$1500.00; Builders FirstSource, Supplies, \$36.38; Business Track, Credit Card Processing Fee, \$9705.87; Calix Inc., Supplies, \$399.00; Card Connect, Credit Card Processing Fee, \$10083.90; Carquest Auto Supply, Work Equip Maintenance/Supplies, \$1212.64; Century Link, Telephone Expense, \$252.93; City of Brookings, Contract Fee, \$6424.74; City of Brookings Landfill, Landfill Fee, \$358.52; Clites Electric Construction, Inc., Labor/Supplies, \$1192.48; Core & Main, Supplies, \$2337.59; Credit Collections Bureau, Delinq. Account Collection, \$561.62; Crippled Designs, Uniforms, \$50.00; Culligan of Brookings, Bottled Water, \$66.00; Dakota Supply Group, Fiber Splicer, \$14406.99; Dakota Supply Group, Supplies, \$483.60; Dakota Supply Group, Systems/Cabling Inv, \$1986.92; Dept Of The Treasury, Federal Tax, \$5386.38; DGR Engineering Inc, Engineering Service, \$1393.50; DHE, LLC, Maintenance Fee, \$900.00; Eurofins Eaton Analytical LLC, Analysis, \$275.00; Express Communications, Inc., Telco Settlement, \$10846.30; FanDuel Sports Network, Contract Fee, \$3625.80; Fastenal Company, Supplies, \$419.40; First Bank & Trust, Bank Processing Fee, \$0.75; First Bank & Trust - Visa, Supplies, \$1689.41; First Bank & Trust - Visa, Systems/Cabling Inv, \$365.95; Foerster Supply Inc, Supplies, \$5765.00; FOUND by Funky Junk, Event Supplies, \$560.00; Fox Corporation, Contract Fee, \$185.15; Franz Reprographics, Inc, Plotter Maintenance, \$187.35; Golden West Technologies Inc., Tech Support, \$3987.40;

Graybar Electric Company, Supplies, \$7936.09; Graybar Electric Company, Systems/Cabling Inv, \$1637.82; Gridor Const., Inc., Water Treatment Plant, \$411950.00; Gridor Const., Inc., WWTP Digester Pump, \$11940.00; GuidePoint Security, LLC, Subscription, \$9490.00; Halgerson, Russ, Travel, \$133.53; Hawkins Inc, Chemicals, \$16997.85; HDR, Inc, Engineering Service, \$219109.62; Henkin Schultz Inc, Communications Consulting, \$1610.37; Homestead Do It Center, Supplies, \$119.75; Hometown Service & Tire LLC, Vehicle Maintenance, \$221.98; Hy-Vee #55635, Supplies, \$593.91; Infinite Welding & Machine, Labor/Supplies, \$16.72; Innovative Systems, LLC, Software/Hardware Maintenance, \$28975.00; Innovative Systems, LLC, Systems/Cabling Inv, \$23494.81; Insight Direct USA, Inc, Service Agreement, \$1388.69; Interstate All Battery Center, Supplies, \$832.80; Interstate Telecommunications Cooperative, Telephone Expense, \$352.06; Jackrabbit Tire & Service, Inc, Work Equipment Maintenance, \$123.61; Jenne, Inc, Systems/Cabling Inv, \$954.61; John Deere Financial, Supplies, \$9.71; Lowe's, Supplies, \$1177.97; Lumen, Telco Settlement, \$272.22; M & T Fire and Safety, Inc, Supplies, \$372.99; Martin's Inc, Diesel/Oil, \$268.73; Micro Computer Systems, Repairs/Supplies, \$43.94; Midcontinent Comm., Contract Fee, \$908.05; MMUA, Safety Training, \$19453.00; MVTL Laboratories Inc., Wastewater Analysis, \$1228.08; N. E. Hansen LLC, Fence & Gate Modification, \$5218.00; NavePoint, Systems/Cabling Inv, \$121.00; NCTC, TV Programs Fee, \$86053.85; Nexstar Broadcasting, Inc., Contract Fee, \$14464.29; Niklason Masonary, Concrete/Supplies, \$1280.00; Northwestern Energy, Natural Gas, \$115.14; Office Peeps Inc, Supplies, \$190.00; Pete Lien & Sons Inc, Chemicals, \$5727.79; Pizza Ranch, Event Supplies, \$456.02; Power & Telephone Supply, Supplies, \$665.82; Prussman Contracting Inc, Culvert Installation, \$18924.83; Prussman Contracting Inc, Main Repair/Equipment Rental, \$5086.80; Quadient, Inc., Postage Meter Rental, \$832.00; Ramsdell F&M Ltd., LP Fill, \$63.30; RC First Aid, Supplies, \$126.00; RDO Equipment Co, Work Equipment Maintenance, \$274.28; Resco, Supplies, \$686.23; Ron's Auto Repair, Vehicle Maintenance, \$64.08; Runnings, Supplies, \$3041.95; Runnings, Uniforms, \$159.95; Schomp's Mechanical Services, Labor/Supplies, \$6746.15; Schoon's Pump N' Pak, Vehicle Gasoline, \$3406.39; SD Dept of Rev, Enhanced 911, \$11575.76; SD State Treasurer, Communication Impaired Fee, \$1584.65; SD Treasurer, Sales/Excise Tax, \$156255.40; SDN Communications, Circuit Lease, \$18456.22; Sentry, LLC, Wellfield Expansion, \$839115.00; Sioux Valley Environmental, Inc, Chemicals, \$40247.90; South Dakota One Call, Locate Fee, \$622.65; Springbrook, Credit Card Processing Fee, \$3040.02; Springbrook Holding Company LLC, Software Support, \$6615.00; State Theatre Company, Event Supplies, \$3265.00; Stuart C. Irby, Supplies, \$382.21; Sturdevant's Auto Value, Supplies, \$294.92; Swiftel Communications, Office Phone Bill, \$158886.78; The Brookings Register, Advertising/Legals, \$1635.36; The Carrot Seed, Event Supplies, \$1820.00; Thryv, Inc, Advertising, \$432.00; Titan Machinery, Inc, Work Equipment Maintenance, \$57.05; T-Mobile, PCS Phone Service, \$55.21; United Parcel Service, Freight, \$73.38; United States Postal Service, Postage, \$9000.00; Universal Service Adm. Co, USAC Contribution, \$33369.43; Verizon, Phone Service, \$20.02; VoIP Supply Co, Systems/Cabling Inv, \$914.69; Wage Works, Inc, Benefit Plan Fee, \$165.00; Wesco, Supplies, \$6084.60; Wesco, URD Primary Conductors, \$307209.70; Wooden Legs Brewing Company, Event Supplies, \$2870.00; WW Tire Service Inc, Work Equipment Maintenance, \$495.75; Xcel Energy/NSP, Utility Bill, \$28.00; ZOHO Corporation, Annual Subscription, \$4905.00; Abbas, Nick, Conserve/Demand Incentive, \$40.00; ANSHUTZ, FORREST, Refund Check, \$169.31; Bauer, Steve, Conserve/Demand Incentive, \$400.00; Benchmark Group, Conserve/Demand Incentive, \$14100.00; BMU NEWTP, Conserve/Demand Incentive, \$14360.00; BOOTH, RAMONA & PAUL, Refund Check, \$204.04; Boyer, Travis,

Conserve/Demand Incentive, \$175.00; Brutty, Anna L, Telephone Refund, \$37.69; Chaney, Nicholas A M, Telephone Refund, \$61.02; DeBeer, Gary, Conserve/Demand Incentive, \$40.00; DUININCK INC, Refund Check, \$3465.91; Hansen, Dillon, Conserve/Demand Incentive, \$250.00; Jacobsen, Barry D, Telephone Refund, \$61.02; Jones, Candace J, Telephone Refund, \$103.99; Kilmer, Trinity F, Telephone Refund, \$57.19; Kleinsasser, Aaron, Conserve/Demand Incentive, \$25.00; Kuhn, Charlie, Telephone Refund, \$82.12; Lowe's Home Center LLC, Conserve/Demand Incentive, \$10982.60; MANZER, RACHEL, Refund Check, \$350.00; MAXWELL, JEFFREY, Refund Check, \$6.38; Nolden, Bob, Conserve/Demand Incentive, \$250.00; Pallares, Elizabeth, Conserve/Demand Incentive, \$25.00; Parry, Randy, Conserve/Demand Incentive, \$400.00; Sagenet LLC, Telephone Refund, \$39.46; Stillson, Allen J, Telephone Refund, \$57.96; Wakeman, Dan, Conserve/Demand Incentive, \$500.00; Wood, Adam D, Telephone Refund, \$29.96;

PERSONNEL INFORMATION

Department Salaries (October): Electric, \$314,098.98; Water, \$151,318.46; Wastewater, \$136,155.23; Telephone, \$364,333.28; Retirement, \$58,205.01; Social Security, \$68,150.88; Insurance, \$115,518.02; Deferred Comp, \$18,236.95.

Salary Changes: H. Beynon, \$6,167.72; K. Briggs, \$10,317.48; B. Drexler, \$10,833.33; C. Kabris, \$17,854.32; S. Mack, \$8,249.14; C. Strand, \$52.02; R. Straub, \$7,486.58; C. Bachman, \$10,317.48; T. Hohn, \$9,269.64; M. Kuechenmeister, \$9,733.14; A. Landsman, \$32.27; N. Vandersnick, \$42.57; E. Witt, \$14,780.37; Z. Barthel, \$26.11; M. Bullington, \$9,358.22; Y. Chong-Elverud, \$13,693.33; C. Coverstone, \$8,087.39; P. Egeberg, \$11,809.98; L. Julius, \$19,150.04; K. Krogman, \$8,249.14; S. Meyer, \$25,833.33; B. Peterson, \$7,750.30; L. Sebring, \$9,358.22; S. Stulken, \$32.85; L. Voegeli, \$6,524.07; R. Halgerson, \$14,655.97; R. Thompson, \$11,158.33; T. VanderWal, \$11,158.33;

EXECUTIVE SESSION

Motion was made by Bartels, seconded by Harvey to adjourn to an executive session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies and personnel. All members present voted in favor of the motion.

The Board reconvened in open session.

ELECTRIC COST OF SERVICE STUDY

Tim Miller from Missouri River Energy Services conducted an electric cost of service study and reported his findings to the Utility Board and staff. No action was taken.

APPROVAL OF 2026 BUDGET

Motion was made by Bartels that the following Resolution No. 31-25 be approved.

RESOLUTION NO. 31 - 25

RESOLUTION APPROVING THE 2026 BUDGET

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Budget for the fiscal year 2026 be hereby adopted as presented this 10th day of November, 2025.

	2026 <u>Receipts</u>	2026 <u>Disbursements</u>
Electric Fund	\$ 37,731,854	\$ 38,405,298
Telephone Fund	\$ 12,562,154	\$ 10,213,151
Wastewater Fund	\$ 7,988,035	\$ 10,567,133
Water Fund	<u>\$ 9,630,605</u>	<u>\$ 20,467,106</u>
Total	\$ 67,912,648	\$ 79,652,688

Adopted this 10th day of November, 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Harvey. All members present voted in favor of the motion.

ELECTRIC RATE ADJUSTMENT

Motion was made by Hawley that the following Resolution No. 32-25 be approved.

RESOLUTION NO. 32 - 25

RESOLUTION AMENDING ELECTRIC RATE SCHEDULE

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Utilities Board Rules and Regulations governing the Electric Utility, Article IV, Rates and Charges, Section 1-1 through 1-9 and Article V, Section 4-12. Security Light Rental.

RATES AND CHARGES

ARTICLE IV

Authority and Cross Reference

Ordinance 715 – City of Brookings

S 35-33. Utility Board to Determine Rates.

S 35-31. Deposits.

- S 35-34. Payment of Utility Account.
S 35-35. Remedies for Nonpayment.

Section 1

Electric Service

Section 1-1. Residential Electrical Service.

Availability: Available to individual residential customers for all domestic uses. In order to be eligible, the premises must be designated primarily for residential use and may not include separately metered garages or commercial operations. Service is subject to BMU established rules and regulations.

In multi-family dwelling units, where there are areas or items of common use, and the common area or item is electrically metered separately, the common meter shall be placed on the appropriate commercial rate. The individual dwelling units in the building will be placed on the residential rate. A family domestic dwelling in which four or less sleeping rooms are rented or available for rent is considered residential and the residential rate shall apply.

The following rates shall apply to each customer for each residence or apartment supplied and each residence or apartment shall have a separate meter. The electric energy furnished at the following rates may be used for lighting and household appliances, including electric motors used in connection therewith.

Type of Service

Single phase, 60 hertz, at available secondary voltages.

Monthly Billing Rate

Customer Charge	\$21.00 per month
Energy Charge	
Basic (September-May)	\$0.085 per KWh
*Summer (June-August)	\$0.100 per KWh
Plus Applicable Taxes	

Minimum Monthly Charge

The minimum monthly charge under the above rate shall be the Customer Charge.

*The Summer Energy Charge applies to all electric usage on bills dated June, July and August.

Section 1-2 Commercial Electric Services.

SMALL COMMERCIAL

Availability: Available to non-residential customers whose peak demand does not exceed 60 KW and is not served under the Large Commercial rate for all general purposes, single phase or 3 phase. Service is subject to BMU established rules and regulations.

All garages that are separately metered are not eligible for the residential rate and will be placed on the appropriate commercial rate.

Monthly Billing Rate

Customer Charge	\$35.00 per month
Energy Charge	
Basic (September-May)	\$0.096 per KWh
*Summer (June-August)	\$0.111 per KWh
Plus Applicable Taxes	

Minimum Monthly Charge

The minimum monthly charge under the above rate shall be the Customer Charge.

*The Summer Energy Charge applies to all electric usage on bills dated June, July and August.

LARGE COMMERCIAL

Availability: Available to non-residential customers whose peak demand has exceeded 60 kW for two or more billing periods in a given calendar year. Customers must remain in this class for a minimum of 12 months. A customer whose billing demand has dropped below 60 kW for 12 consecutive months may request to be moved to the Small Commercial rate class. The customer would then remain in the Small Commercial rate class unless they again exceed 60kW for two billing periods. *Any non-residential customer whose peak demand exceeds 25 kW may request to move to the Large Commercial class.* Service is subject to BMU established rules and regulations.

Monthly Billing Rate

Customer Charge	\$150.00 per month
Energy Charge	
All KWh's	\$0.041 per KWh
Demand Charge	
Basic (September-May)	\$15.90 per KW
*Summer (June-August)	\$21.50 per KW
Plus Applicable Taxes	

The minimum bill for Large Commercial Customers shall be equal to 25% of the past 12 month's highest demand x \$15.90 per KW. This minimum shall be charged only when the sum of the total energy charges and the total demand charges for the current month does not equal the calculated minimum.

The Utility shall charge the applicable commercial electric rate to trailer courts for their usage and BMU shall charge each trailer the current residential rate.

The Utility shall charge the applicable commercial electric rate to an apartment complex where the complex is served by one electric meter.

A family domestic dwelling in which more than four sleeping rooms are rented or available for rent, is considered non-domestic, and the applicable Commercial rate shall apply.

The power factor adjustment applies to any customer with a sole transformer capacity of 1000 KVA or greater and an average demand of 500 KW or more for the billing months of June, July and August of the previous year.

Billing Demand – The maximum fifteen (15) minute measured demand in the month.

Power Factor Adjustment – If the customer's power factor for the month (as determined by measurement) is less than 90% at the point of delivery, the demand will be increased by multiplying the metered demand by 90% and dividing by the average power factor expressed in percent as illustrated in the following formula:

$$\text{If PF} < 90\% \text{ then Adjusted Demand} = \frac{\text{Demand} \times 90\%}{\text{PF}}$$

Otherwise the Demand = Demand

*The Summer Demand Charge applies to all electric usage on bills dated June, July and August.

Section 1-3. Industrial Electric Service.

Availability: Available to commercial and industrial customers for all power and lighting through one set of meters at a single delivery point. Service will be delivered at primary distribution voltages. Additional voltage transformers shall be supplied and maintained by the customer. Service is subject to BMU established rules and regulations.

Customer Charge	\$230.00 per month
Energy Charge	
All KWh's	\$0.040 per KWh
Demand Charge	
Basic (September-May)	\$15.60 per KW
*Summer (June-August)	\$21.20 per KW
Plus Applicable Taxes	

The minimum bill for each Industrial Customer shall be equal to 50% of the past 12 months' highest demand x \$-15.60. This minimum shall be charged only when the sum of the total energy charges and total demand charges for the current month does not equal the calculated minimum.

Billing Demand -- The maximum fifteen (15) minute measured demand in the month.

Power Factor Adjustment – If the customer's power factor for the month (as determined by measurement) is less than 95% at the point of delivery, the demand will be increased by multiplying the metered demand by 95% and dividing by the average power factor expressed in percent as illustrated in the following formula:

If $PF < 95\%$ then $\text{Adjusted Demand} = \frac{\text{Demand} \times 95\%}{PF}$

Otherwise the Demand = Demand

*The Summer Demand Charge applies to all electric usage on bills dated June, July and August.

Section 1-4. Time of Day Rate.

This rate is available to any customer with a load of 75 KW demand or greater who chooses to be on this rate. Under this rate, electrical consumption will be billed at a higher rate during peak hours and at a lower rate during off-peak hours. Peak hours are those hours of the day (Monday – Friday only) when the Utility load is above normal; off-peak hours are all remaining hours of the day (Sunday – Saturday) when the Utility load is below normal. For purposes of this rate, peak and off-peak hours shall be defined as follows:

Peak Hours – Winter (November – February) 7:00 a.m. – 7:00 p.m. 12 hrs.

Off-Peak Hours – Winter (November – February) 7:00 p.m. – 7:00 a.m. 12 hrs.

Peak Hours – Spring (March – May) 10:00 a.m. – 6:00 p.m. 8 hrs.

Off-Peak Hours – Spring (March – May) 6:00 p.m. – 10:00 a.m. 16 hrs.

Peak Hours - Summer (June – August) 10:00 a.m. – 7:00 p.m. 9 hrs.

Off-Peak Hours – Summer (June – August) 7:00 p.m. – 10:00 a.m. 15 hrs.

* Peak Hours – Fall (September – October) 10:00 a.m. – 6:00 p.m. – 8 hrs.

Off-Peak Hours – Fall (September – October) 6:00 p.m. – 10:00 a.m. – 16 hrs.

* During the Fall period, the off-peak hours shall begin at 5:00 p.m. on Friday.

The following rates shall be applicable to all electricity provided under the time of day rate.

Customer Charge: \$ 150.00 per month.

	<u>Peak</u>	<u>Off Peak</u>
<u>Energy Charge</u>		

All KWh's	\$0.057/KWh	\$0.041/KWh
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Demand Charge

Basic (September-May)	\$15.90/KW	\$1.80/KW
**Summer (June-August)	\$21.50/KW	\$1.80/KW

**The Summer Energy charge applies to all electric usage on bills dated June, July and August.

Availability: To any customer with a load of 75 KW or greater who chooses to be on this rate.

Conditions: The customer must sign an agreement stating that he will be on this rate for at least 12 months. Should the customer request to be removed from this rate prior to expiration of the 12-month period, the customer shall be back billed for all usage at the rate he normally would have been on. Back billing shall be retroactive for the number of months the customer was on time of day rate not to exceed 12 months. This provision shall be waived if ownership should change within the 12-month period, and the new owner shall have the option of staying on the time of day rate or going back to the regular rate.

Section 1-5. Interruptible Rate.

This rate is available to any customer with a load of 50 KW demand or greater who chooses to be on this rate. Under this rate, the customer must agree to have their electric service disconnected when the Utility's electric system is approaching or in danger of

reaching a peak condition. The Utility will give 15-minute warning before disconnecting load. Fifteen minutes after the warning, the Utility will automatically disconnect all customer load which is on the interruptible rate.

The following rates shall be applicable to all electricity provided under the interruptible rate:

Customer Charge: \$ 230.00 per month.

<u>Energy Charge:</u>	
All KWh's	\$.0410/KWh

<u>Demand Charge</u>	
KW	\$10.00/KW

Availability: To any customer with a load of 50 KW or greater who chooses to be on this rate.

Load Factor Adjustment: If the customer's load factor for the month (as determined by measurement) is less than 55%, the billing rate will be increased by multiplying the energy and demand rates by 55% and dividing by the average monthly load factor expressed in percent as illustrated in the following formula.

$$\text{If LF} < 55\% \text{ then Adjusted Energy \& Demand Billing Rate} = \frac{\text{Billing Rate} \times 55\%}{\text{LF}}$$

Notwithstanding the above the maximum applicable energy rate shall be \$.096/KWh and demand rate shall be \$21.50/KW.

Otherwise the Billing Rate = Billing Rate.

Conditions: The customer must sign an agreement stating that he will be on this rate for at least 12 months. Should the customer request to be removed from this rate prior to expiration of the 12-month period, the customer shall be back billed for all usage at the rate he normally would have been on. Back billing shall be retroactive for the number of months the customer was on interruptible rate not to exceed 12 months. This provision shall be waived if ownership should change within the 12-month period, and the new owner shall have the option of staying on the interruptible rate or going back to the regular rate.

Section 1-6. Street Lights.

The following rate shall be charged for all electricity provided under the street light rate:

All KWh's	\$.110/KWh
Customer Charge	\$8.45/Light

Availability: Available to the City of Brookings for street light use.

Section 1-7. Economic Development Rate Discount Program

A rate discount is available to new qualifying commercial customers or existing customers that expand facilities in accordance with the Missouri River Energy Services (MRES) Economic Development Rate Discount Program (Program) which will become effective January 1, 2019. The customer must meet documented criteria in order to become eligible for the Program.

Section 1-8 Co-generation, Small Power Production and Qualifying Facilities (QF)

The Public Utility Regulatory Policies Act (PURP A) requires that electric utilities must purchase power produced from Qualifying Facilities (QF's) at their avoided cost. Brookings Municipal Utilities designates and reaffirms that its avoided cost shall be Missouri River Energy Services' (MRES) avoided cost and the PURP A rate shall be calculated by MRES on an annual basis.

$$\text{BMU's PURPA Avoided Cost Rate} = (\text{MRES PURPA Rate}) \times (\text{Loss Adjustment})$$

The standard loss adjustment is 3.0% but may be adjusted as necessary on a case by case basis.

The interconnection process, associated fees, and rules of compliance are outlined in the “Distribution Generation Workbook”

Availability: In order to be eligible for this program, the requestion party must comply with all applicable laws and regulations as well as any requirements of MRES and Brookings Municipal Utilities. All applicable Power Purchase Agreement contracts much be signed and executed prior to participating in this program.

Section 1-9 Miscellaneous Charges

Customers who opt out of automated meter reading and request manual readings will be charged \$25 per month. Additional costs may apply for equipment repairs or replacements.

In addition to the above, the following charges apply to commercial services with one meter.

Metering Charges

Single Metered Services 200 AMPS or under

Single Phase 120 / 240 -----	\$70.00
Single Phase 120 / 208 -----	\$70.00
Three Phase Delta-----	\$100.00
Three Phase Wye-----	\$100.00

Single Metered Services Over 200 AMPS

Single Phase 120 / 240 -----	\$200.00
Single Phase 120 / 208 -----	\$200.00
Three Phase Delta (120 / 240) -----	\$450.00
Three Phase Wye (120 / 208) -----	\$450.00

For service with more than one meter, all metering equipment shall be installed and labeled in accordance with Utility requirements. The labels shall be mechanically fastened to the non-removable portion of the meter socket.

Section 4-12. Security Light Rental.

Any person desiring the installation of a security light may apply at the Utilities Office and shall state on such application the location of the light and the wattage desired.

The light shall be installed on an existing pole or structure and connected to the utility lines without metering. The pole location must be accessible for a bucket truck by a street or alley. If the pole or structure does not meet requirements of the area to be lighted, the necessary material

will be furnished by the Utility and charges for labor and material will be made upon completion of installation. If the light is requested to be removed in less than two years, a minimum \$100.00 service fee will be applied, but may include additional time and material costs for removing equipment.

All new security lights shall be LED fixtures. The monthly security light rental fees shall be as follows:

1. 70 Watt HPS or Equivalent LED - \$6.30 per month
2. 175 Watt MV or Equivalent LEDt - \$8.70 per month
3. 250 Watt HPS or Equivalent LED- \$11.50 per month
4. 400 Watt HPS or Equivalent LED - \$15.50 per month

BE IT FURTHER RESOLVED by the Brookings Municipal Utilities Board that these changes become effective with the January 2026 billing.

Adopted this 10th day of November 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Harvey. All members present voted in favor of the motion.

WATER RATE ADJUSTMENT

Motion was made by Harvey that the following Resolution No. 33-25 be approved.

RESOLUTION NO. 33 - 25

RESOLUTION AMENDING WATER RATE SCHEDULE

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Utilities Board Rules and Regulations governing the Water Utility, Article IV, Rates and Charges, Section 3-1 through 3-4 be amended to read as follows:

WATER SYSTEM

Section 3

Section 3-1. Cost of Connecting Water Service Lines Into Water Main Lines Installed by the Utility.

Any person desiring to connect water services lines into any water main installed by the Utility shall make payment of \$8.28 per front footage for such length of the property as he or she owns abutting the project.

Section 3-2. Residential

A residential user shall be defined as a domestic dwelling unit such as houses, mobile homes, and permanent multi-family dwellings with a separate water meter.

The owner or occupant of each residential premise to which water is supplied by Brookings Municipal Utilities shall pay a service charge per meter dependent upon the size of meter as set forth below.

Service Charges:

<u>Meter Size</u>	<u>Monthly Service Charges</u>
5/8"x3/4", 3/4" or 1"	\$22.50
1 1/2"	\$71.00
2"	\$105.00

Service charges for all meters larger than 2" shall be made according to the Commercial Service Charge Schedule. Service charges will be determined at the time application is made.

Usage Charge:

The following rates shall be applicable to all water provided during the monthly billing period:

All Cubic Feet	\$.289 per 100 cu. ft.
Surcharge 2023/2024 Bond Issues	\$3.850/100 cu. Ft. water used

The following additional conditions shall be applicable to all water provided during the billing periods ending in June, July and August:

Each customer will be assigned a Summer Peak Usage Adjustment Level (SPUAL). The SPUAL will be set at an amount equal to 300% of the greater of the Winter Residential City Monthly Average (WRCMA) or the average of the customer's most recent usage for the billing cycles ending in November, December, January and February at the customer's current residence. The WRCMA will be calculated each year (rounded up to the nearest tenth) after the billing cycle ending in February. SPUAL usage data from the most recent previous three year's billing cycles will be used in the calculation (12 bills in all).

Any customer who does not have water usage history with the utility at the premises at which he or she has requested service shall be assigned the WRCMA for purposes of computing their SPUAL.

All water consumed above the assigned SPUAL on bills dated June, July and August will be provided at the rate of two times the published rate per 100 cu. ft. of water.

Irrigation water rates are determined by multiplying the applicable consumption rate and service charge by a factor of 1.50. The service charge shall be \$7.00 per month from November through April for irrigation meters left in place during these billing periods.

A \$50.00 fee shall be applied to all reinstalled irrigation meters.

Rural water rates are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

Rural water rates for customers connected to the Aurora distribution line are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

Section 3-3. Water – Commercial/Industrial/Institutional/Food Service Industry

A Commercial user shall include any facility operating as a business, either profit or nonprofit, and all publicly owned facilities, except consumers listed under Residential, Industrial, Institutional, and Food Service Industry.

An Industrial user is an entity permitted by Brookings Municipal Utilities Industrial Waste Pretreatment Program.

An Institutional user shall include an entity of local, state, or federal government, including colleges, and universities, that discharge to the wastewater collection system through one or more master connections as opposed to individual connections for each building. An Institutional user may operate its own private collection system.

A Food Service Industry user includes any business that prepares and serves food and beverages and is required by either Plumbing Code or BMU to have a grease interceptor.

The owner or occupant of each non-residential premise to which water is supplied by Brookings Municipal Utilities shall pay a service charge per meter dependent upon the size of meter as set forth below.

Service Charges:

<u>Meter Size</u>	<u>Monthly Service Charges</u>
5/8 "x3/4", 3/4 " or 1 "	\$ 22.50
1 1/2 "	\$ 71.00
2 "	\$ 105.00
3 "	\$ 204.00

4 "	\$ 312.00
6 "	\$ 606.00
8 "	\$1,036.00
10 "	\$1,474.00

Service charges will be determined at the time application is made.

Usage Charge:

The following rates shall be applicable to all water provided during the monthly billing period:

All Cubic Feet	\$.289 per 100 cu. ft.
Surcharge 2023/2024 Bond Issues	\$3.85/100 cu.ft. water used

The following additional conditions shall be applicable to all water provided during the billing periods ending in June, July and August:

Each customer will be assigned a Summer Peak Usage Adjustment Level (SPUAL). The SPUAL will be set at an amount equal to 300% of the greater of the Winter City Monthly Average (WCMA) or the average of the customer's most recent usage for the billing cycles ending in November, December, January and February at the customer's current premise. The WCMA will be calculated each year (rounded up to the nearest tenth) after the billing cycle ending in February. SPUAL usage data from the most recent previous three year's billing cycles be used in the calculations (12 bills in all).

Any customer who does not have water usage history with the utility at the premises at which he or she has requested service shall not be assigned a SPUAL until after they have established a three month billing history.

All water consumed above the assigned SPUAL on bills dated June, July and August will be provided at the rate of two times the published rate per 100 cu. ft. of water.

Irrigation water rates are determined by multiplying the applicable consumption rate and service charge by a factor of 1.50. The service charge shall be \$7.00 per month from November through April for irrigation meters left in place during these billing periods.

A \$50.00 fee shall be applied to all reinstalled irrigation meters.

Rural water rates are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

Rural water rates for customers connected to the Aurora distribution line are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

Section 3-3.1. Water – Purchased Rural Water Customers

Water rates assigned to the customers purchased from Brookings Deuel Rural Water System (BDRWS) through the BDRWS/BMU Agreement signed September 26, 2023, shall follow the same customer rules as identified in Section 3.2 – Water – Residential or Section 3.3 – Water - Commercial/Industrial/Institutional with the exception rates listed below:

<u>Meter Size</u>	<u>Monthly Service Charges</u>
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3/4” or 1”	\$44.00
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Usage Charge shall be:

All Cubic Feet	\$.289/100 per cu. ft.
Surcharge 2023/2024 Bond Issues	\$3.85/100 cu. ft. water used

The exception rates will apply until the purchase price without interest from the BDRWS/BMU Agreement is reduced to zero by the difference between the exception rates and published BMU water rates.

Section 3-4. Other Water-Related Charges

(a) The City of Brookings and all other public corporations shall pay at the same rate as private consumers for water consumed in public buildings, and the City of Brookings shall also pay the sum of \$115.00 per year for each hydrant maintained by the Utility, which sum is found and determined to be a reasonable charge for the use and availability of water service for fire protection and maintenance of streets, parks, and other public places.

(b) If the owner of a premise requests that a water meter be removed from the premise, no charge shall be made. To have a water meter reinstalled at this premise, the owner shall pay a reinstallation charge.

(c) If the owner or resident of a premise allows the water meter to freeze, the meter will be replaced with a new meter at the owner’s cost. Annual rates for meters and related charges will be published annually and effective March 15th of each year based on that year’s meter cost.

Section 3-5 Miscellaneous Charges

Customers who opt out of automated meter reading and request manual readings will be charged \$25 per month. Additional costs may apply for equipment repairs or replacements.

BE IT FURTHER RESOLVED by the Brookings Municipal Utilities Board that these changes become effective with the January 2026 billing.

Adopted this 10th day of November 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Bartels. All members present voted in favor of the motion.

WASTEWATER RATE ADJUSTMENT

Motion was made by Bartels that the following Resolution No. 34-25 be approved.

RESOLUTION NO. 34 - 25

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Utilities Board Rules and Regulations governing the Wastewater Utility, Article IV, Rates and Charges, Section 2-1 through 2-10 be amended to read as follows:

WASTEWATER SYSTEM

Section 2-1. Cost of Connecting Building Sewers Into Wastewater Lines Installed by the Utility.

Any person desiring to connect building sewers into any wastewater line installed by the Utility shall make payment of \$9.98 per front footage for such length of the property as he or she owns abutting the project.

Section 2-2. Wastewater -- Residential.

A residential user shall be defined as a domestic dwelling unit such as houses, mobile homes, and permanent multi-family dwellings with a separate water meter.

Wastewater will be computed at the rate of 100 cubic feet of water used in the billing cycles ending in November, December, January and February plus a customer charge based on the schedule below. The average monthly bill of these four billing cycles will determine the monthly wastewater charge for the following eight cycles.

Monthly Billing Rate

Customer Charge	\$17.90 per month
Usage per 100 cu. ft. of water used charged	\$5.379/100 cu. ft.

Section 2-3. Wastewater – Commercial.

A Commercial user shall include any facility operating as a business, either profit or nonprofit, and all publicly owned facilities, except consumers listed under residential, industrial, institutional, wholesale metered flow, and food service industry

Wastewater will be computed by one of the following two methods, at the Utilities option: 1) at the rate of 100 cubic feet of water used, plus a customer charge based on the schedule below for each month of the year, or 2) based on metered wastewater flow at the rate of

100 cubic feet of wastewater, plus a customer charge based on the schedule below for each month of the year.

Monthly Billing Rate

Customer Charge	\$24.00 per month
Usage per 100 cu. ft. of water used / or wastewater flow	\$5.379/100 cu. ft.

Section 2-4. Wastewater – Industrial

An Industrial user is an entity permitted by Brookings Municipal Utilities Industrial Waste Pretreatment Program.

When an Industrial (Pretreatment) permit is required, the applicable fees shall be as follows:

Wastewater Contribution Permit Application Fee	\$35.00
Annual Wastewater Contribution Permit Fee	\$ 110.00

Wastewater will be computed by one of the following two methods, at the Utilities option: 1) at the rate of 100 cubic feet of water used, plus a customer charge based on the schedule below for each month of the year, or 2) based on metered wastewater flow at the rate of 100 cubic feet of wastewater, plus a customer charge based on the schedule below for each month of the year.

Monthly Billing Rate

Customer Charge	\$250.00 per month
Usage per 100 cu. ft. of water used / or wastewater flow	\$5.379/100 cu. ft.

Section 2-5. Wastewater – Institutional

An Institutional user shall include an entity of local, state, or federal government, including colleges, and universities, that discharge to the wastewater collection system through one or more master connections as opposed to individual connections for each building. An Institutional user may operate its own private collection system.

Wastewater will be computed based on metered wastewater flow at the rate of 100 cubic feet of wastewater, plus a customer charge based on the schedule below for each month of the year.

Monthly Billing Rate

Customer Charge	\$2,000.00 per month
Usage per 100 cu. ft. wastewater flow	\$5.379/100 cu. ft.

The following usage volume discount will apply:
20% usage volume discount

Section 2-6. Wastewater – Wholesale Metered Flow

A Wholesale user shall include a customer(s) that discharges to the wastewater system through one or more master locations. A wholesale entity operates its own collection system to service its own customers. A contract for services will be established for wastewater services on a case by case basis.

Wastewater will be based on metered wastewater flow at the rate of 100 cubic feet of wastewater, plus a customer charge based on the schedule below for each month of the year.

Monthly Billing Rate

Customer Charge	
North Brookings Sanitary District	\$ 30.00 per month
Usage per 100 cu. ft. of wastewater flow	\$5.379/100 cu. ft.

Section 2-7. Wastewater – Food Service Industry

A Food Service Industry user includes any business that prepares and serves food and beverages and is required by either Plumbing Code or BMU to have a grease interceptor.

Wastewater will be based at the rate of 100 cubic feet of water used, plus a customer charge based on the schedule below for each month of the year,

Monthly Billing Rate

Customer Charge	\$45.00 per month
Usage per 100 cu. ft. of water used / or wastewater flow	\$5.379/100 cu. Ft

The fee for a grease trap inspection shall be \$18.00 for an initial inspection fee (not to exceed a maximum of one inspection per month) and if necessary, a re-inspection fee of \$51.00 if the initial inspection is non-compliant. The re-inspection will be within 10 business days of the non-compliant initial inspection.

Section 2-8. Wastewater Taps

Annual rates for wastewater taps will be published annually and effective March 15th of each year.

Section 2-9. BOD/TSS/TKN Surcharge Fee

The surcharge fee shall be

	Tier 1	Tier 2
BOD	>200 – 1,000 mg/l	>1,000 mg/l
	\$0.43 / lb	\$0.61 / lb

TSS	>250 – 1,250 mg/l \$0.40 / lb	>1,250 mg/l \$0.80 / lb
TKN	>30 – 60 mg/l \$1.60 / lb	>60 mg/l \$2.00 / lb

Section 2-10. Hauled Wastes Fees

When a Hauled Waste Permit is required, the applicable fees shall be as follows:

Hauled Waste Permit Application Fee	\$35.00
Annual Hauled Waste Permit Fee	\$ 110.00

The fee for domestic septage and portable toilet hauled waste shall be \$25.00/1,000 gallons. Fees for other types of acceptable hauled waste will be established on a case by case basis.

BE IT FURTHER RESOLVED by the Brookings Municipal Utilities Board that these changes become effective with the January 2026 billing.

Adopted this 10 day of November 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Harvey. All members present voted in favor of the motion.

BMU RULES AND REGULATIONS RATES AND CHARGE AMENDMENT

Motion was made by Harvey that the following Resolution No. 35-25 be approved.

RESOLUTION NO. 35 - 25

RESOLUTION AMENDING RULES AND REGULATIONS GOVERNING THE ELECTRIC, WATER AND WASTEWATER UTILITY

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Utilities Board Rules and Regulations governing the Rates and Charges, Article IV, Section 5-1 and 5-2, Wastewater System, Article VI, Section 2-11, and Water System, Article VII, Section 3-1, Mobile Home Meters, be amended to read as follows:

Section 5

Credit and Deposit Policy

Section 5-1. Credit Policy.

To establish or reestablish satisfactory credit, Brookings Municipal Utility may request that an applicant for service or existing applicant pay a deposit and any outstanding balance, if owed.

Payment Information.

Bills shall be mailed as close to the 10th of each month as possible. Bills shall become delinquent on the 25th day of the month. Failure to receive a bill shall not exempt the customer from prompt payment of his or her account.

Nondiscriminatory credit policy required.

The Brookings Municipal Utility shall fairly, and without discrimination, administer a credit policy that is easily understandable and that extends Electric, Water and Wastewater service to as many applicants as possible.

A credit value will be established and maintained for each account based on a numeric scoring system of points accumulated based on account activity. New accounts will be established with a score of 0. Activity on accounts will change that score as follows:

Reminder notice	+ 1 point
Disconnect notice	+ 1 point
Returned Payment	+ 1 point

Tax exempt or government agencies paying on a monthly basis and requiring no treatment will be established as exempt from collection treatment, and, therefore, have no credit value assigned to their accounts.

Establishment of credit for applicants for new service or return of service.

The Brookings Municipal Utility shall designate a credit of 0 to all new applicants for service.

The Brookings Municipal Utility shall determine the credit standing of an applicant who has had prior service with the Brookings Municipal Utility by referring to past payment history and establishing the credit score accordingly.

Establishment or re-establishment of credit for a current customer

Customers account activity will be reviewed monthly, looking at the most recent twelve month period, with credit scores increased or decreased based on the activity since the previous review.

Reminder Notices

Reminder Notices shall be sent 5-7 days after the 25th, to customers with a past-due balance over \$50.00.

Reminder Notices shall contain the following information:

1. The amount past due.
2. Who they can contact if they have questions about the account.

Disconnect Notices

Disconnect Notices shall be sent 5-7 days after the Reminder notice, to customers with a remaining past-due balance over \$100.00.

Disconnect Notices shall contain the following information:

1. The particular grounds upon which the proposed disconnection is based.
2. The Utility's intention to discontinue service on <a stated date> unless the customer takes corrective action.
3. The corrective action which the customer must take to avoid disconnection.
4. The charges required to reconnect if disconnected.
5. Notice of right to appeal and where to appeal.

Disconnect Notices may be sent by regular or certified mail at the discretion of the Collection Department. Also, a telephone call may be made instead of a written notice at the discretion of the Collection Department.

Section 5-2. Deposit Policy.

Returning or Existing Customers

A deposit may be required from Residential customers in an amount equal to two months' average billing in the event that:

1. An unpaid balance remains on record for prior service with Brookings Municipal Utilities; or
2. Records indicate a poor credit history for prior service with Brookings Municipal Utilities.

An additional deposit amount may be requested to bring the total deposit held equal to two month's average billing (if that average has increased during the past nine months).

If a current customer moves from one location to another in the Utility service area, and has had a deposit on account, the Utility may require a deposit for service at their new location.

Commercial

A deposit will be required in an amount equal to two months' average billing for the service address. Commercial is defined as non-residential customers.

WASTEWATER SYSTEM

2. Fees for monitoring, inspections and surveillance procedures;
3. Fees for reviewing accidental discharge procedures and construction;
4. Fees for permit applications;
5. Fees for filing appeals;
6. Fees for permits; and
7. Other fees as BMU may deem necessary to carry out the requirements contained herein.

N. Wastewater High Strength Surcharges

BMU shall determine a user's average daily poundage of 5-day, 20° Centigrade Biochemical Oxygen Demand which has been discharged to the POTW in excess of a strength of 200 mg/l. Brookings Municipal Utilities shall determine the user's average daily poundage of Suspended Solids, which has been discharged to the POTW in excess of a strength of 250 mg/l. Brookings Municipal Utilities shall determine the user's average daily poundage of Total Kjeldahl Nitrogen, which has been discharged to the POTW in excess of a strength of 30 mg/l. The sum of the number of pounds of BOD, TSS and TKN found in excess shall be multiplied by the fees as outlined in Article IV Section 2-9. That product shall be the high strength surcharge.

O. Users Not Connected to the Municipal Waterworks

In the event that any premises which discharges any such wastes into the POTW is not connected to the municipal waterworks and, therefore, has no municipal water meter or meter acceptable to BMU, then the amount of water so used shall be determined by BMU by any reasonable measures available in order to estimate the wastewater user service charge as provided in this section, or the owner or other interested person at his expense shall install and maintain a meter acceptable to BMU for said purpose.

WATER SYSTEM

Section 3

Water Department Charges

Section 3-1. Private Water

Systems & Mobile Home Parks

Private Water Systems, including Mobile Home Parks, may be required to install a master meter. Construction of new privately owned systems after 2026 shall be required to install a master meter. Existing privately owned water systems may be required to install a master meter at BMU's sole discretion. Individual water meters downstream of the master meter may be allowed at BMU's sole discretion.

The total consumption of each individual meter shall be totaled, and that total will be compared to water consumption as registered on the master meter for the private water system as a whole, and in the event that the master meter exceeds the total of the individual meters, the private water system owner is to pay the difference at the then existing water rates.

The master meter will remain in the private water system owner's name or his agent, and will be read monthly. The minimum billing for the master meter will remain in effect.

BE IT FURTHER RESOLVED by the Brookings Municipal Utilities Board that these changes become effective with the January 2026 billing.

Adopted this 10th day of November 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Bartels. All members present voted in favor of the motion.

TRANSFER OF SURPLUS FUNDS

Motion was made by Harvey that the following Resolution No. 36-25 be approved.

RESOLUTION NO. 36 - 25

RESOLUTION AMENDING RESOLUTION NO. 42-24 PROVIDING FOR TRANSFER OF UTILITY SURPLUS FUNDS TO THE CITY GENERAL FUND

WHEREAS the Brookings Municipal Utilities Board passed Resolution

No. 42-24 providing the transfer of Utility surplus funds to the City General Fund beginning January 1, 2025; and

WHEREAS it is the intent of the Brookings Municipal Utilities Board to change the above referenced transfer levels of surplus funds to the General Fund and an additional transfer to the General Fund for the purpose of funding General Fund initiatives to improve regional economic development; and

WHEREAS the annexation of Brookings Municipal Utilities property into the corporate city limits of the City of Brookings created municipal sales tax changes that impacted the contractual obligations of the Brookings Municipal Utilities Water Fund; and

WHEREAS it is the intent of the Brookings Municipal Utilities Board to change the Electric Fund Annual Transfer by an amount identified by Water Treatment Plant (WTP) Change Order #2 – Municipal Sales Tax and Reduction in South Dakota Sales Tax for the WTP passed by the Brookings Municipal Utilities Board on June 12, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that Resolution No. 42-24 be amended to provide that, beginning January 1, 2026, transfers be made to the City General Fund from the Electric and Telephone Funds in amounts as established by the following:

Electric Fund

Total Annual Transfer of \$2,480,000 to the City General Fund
and

Additional \$25,000 transfer to the Brookings Economic Development Corporation

Telephone Fund

Total Annual Transfer of \$175,000 to the City General Fund
and

Additional \$25,000 transfer to the Brookings Economic Development Corporation

Adopted this 10th day of November, 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Hawley. All members present voted in favor of the motion.

POLICY MANUAL AMENDMENTS

Motion was made by Harvey that the following Resolution No. 37-25 be approved.

RESOLUTION NO. 37 - 25

RESOLUTION AMENDING POLICY MANUAL

WHEREAS a comprehensive statement of policy governing the organizational and operational affairs of the Brookings Municipal Utility has been adopted by the Brookings Municipal Utilities Board (the “Board”), which statement is now on file in the office of the Executive Vice President/General Manager; and

WHEREAS after due consideration the Board finds that an amendment to the Personnel Policy, Section 308.07, Insurance, an addition to Personnel Policy, Section 306.02, Inclement Weather, and an amendment to the Fiscal Policy, Section 413, Credit Card Policy in said statement should be made.

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Policy Manual be amended as shown on the attached.

Adopted this 10th day of November, 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Hawley. All members present voted in favor of the motion.

HEALTH INSURANCE CONTRIBUTION RATE REVIEW

Motion was made by Harvey that the following Resolution No. 38-25 be approved.

RESOLUTION NO. 38 - 25

RESOLUTION AUTHORIZING HEALTH INSURANCE
CONTRIBUTION RATES

WHEREAS Resolution No. 37-96 established a self funded program for the provision of health insurance; and

WHEREAS Resolution No. 16-25 established an optional qualified high deductible health plan; and

WHEREAS the Brookings Municipal Utilities Board intends to establish the levels of employee and employer contributions to fund the health insurance program.

NOW, THEREFORE, BE IT RESOLVED that the 2026 employee and employer monthly contributions to the self funded health insurance program be established as follows:

<u>Low Deductible Plan</u>	<u>Employer's Share (75%)</u>	<u>Employee's Share (25%)</u>	<u>Total</u>
Single	\$ 700.74	\$233.58	\$ 934.32
Employee/Spouse	\$1,496.87	\$498.95	\$1,995.82
Employee/Minor Dependents	\$1,320.19	\$440.06	\$1,760.25
Family	\$2,113.99	\$704.66	\$2,818.65

<u>High Deductible Plan</u>	<u>Employer's Share (75%)</u>	<u>Employee's Share (25%)</u>	<u>Total</u>
Single	\$ 591.13	\$197.04	\$ 788.17
Employee/Spouse	\$1,262.72	\$420.90	\$1,683.62
Employee/Minor Dependents	\$1,113.68	\$371.23	\$1,484.91
Family	\$1,783.31	\$594.43	\$2,377.74

Adopted this 10th day of November, 2025.

ATTEST:

Spence Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Hawley. All members present voted in favor of the motion.

FINAL PAYMENT ON THE WWTP DIGESTER PUMP REPLACEMENT

Motion was made by Harvey that the following Resolution No. 39-25 be approved.

RESOLUTION NO. 39 - 25

RESOLUTION APPROVING WORK AND
AUTHORIZING FINAL PAYMENT ON WWTP
DIGESTER PUMP REPLACEMENT PROJECT

BE IT RESOLVED by the Brookings Municipal Utilities Board that final payment in the amount of \$11,940.00 to Gridor Construction Inc. be approved for the WWTP Digester Pump Replacement Project.

BE IT FURTHER RESOLVED that the work for said project be approved.

Adopted this 10th day of November, 2025.

ATTEST:

Spencer Hawley, Secretary

Seth Hansen, Vice President

The motion was seconded by Hawley. All members present voted in favor of the motion.

QUARTERLY FINANCIAL REVIEW

Laura Julius, Assistant General Manager, presented a quarterly financial review of third quarter of 2025.

EXECUTIVE SESSION

Motion was made by Harvey, seconded by Bartels to adjourn to an executive session for the purpose of discussing personnel. All members present voted in favor of the motion.

The Board reconvened in open session.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Spencer Hawley, Secretary

Seth Hansen, Vice President