

	Bartels
	Carruthers
	Hansen
	Harvey
	Hawley
	Avery
	Specker
	Meyer
	Halgerson
	Julius
	Kabris
	Witt
	Peterson

AGENDA
Brookings Municipal Utilities Board
Monday, November 14, 2022 – 1:00 p.m.
(VIA WEBEX – 844-621-3956 – ACCESS CODE 25530654253)
MEETING PASSWORD: BDMTG11-14-22)
(IF CALLING IN, PLEASE IDENTIFY)

1. Additions to Agenda.
AC: Motion to approve.
2. Adoption of Agenda.
AC: Motion to approve.
3. Minutes of meetings of October 10 and October 24.
AC: Motion to approve.
4. Approval of bills and claims.
AC: Motion to approve.
5. Invitation for citizen input.
6. Presentation by Mayor Ope Neimeyer.
7. Electric Cost of Service Study Presentation – Tim Miller.
8. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
9. Change December Utility Board Meeting Dates.
AC: Motion to approve.
10. Quarterly financial review.

11. Approval of 2023 Budget.
AC: Resolution to approve.
12. Electric Rate Adjustment.
AC: Resolution amending rate schedule.
13. Wastewater Rate Adjustment.
AC: Resolution amending rate schedule.
14. Water Rate Adjustment.
AC: Resolution amending rate schedule.
15. Transfer of Surplus Funds.
AC: Resolution amending Resolution No. 28-21 Providing for
Transfer of Utility Surplus Funds to City General Fund.
16. Health Insurance Contribution Rate Review.
AC: Resolution amending Resolution 37-96 authorizing health insurance
contribution rates.
17. Set 2023 Utility Board Meeting dates.
AC: Motion to approve.
18. Awarding of bids:
 - A. *Two 2023 ¾ Ton 4x4HD Double Cab and Two 2023 Crew Cab Long Box
Chassis.
 - B. *Transmission Poles – Electric Department.
 - C. **Biosolids Dewatering Equipment (Screw Press) – Wastewater Department.
AC: Motion to approve.
19. Authorization to solicit bids for the following:
 - A. Chemicals – Water/Wastewater Department.
AC: Motion to approve.
20. Department Reports.

*Opening of bids @ 1:30 on 11/3/22

**Opening of bids @ 1:30 on 11/9/22.

Next call-in special meeting is on Monday, November 28th at 11:45 a.m.

Next regular meeting is on Friday, December 9th at 1:00 p.m.

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.