

A Cash Incentive Energy Efficiency Program brought to you by:



## IMPORTANT INSTRUCTIONS:

**Step 1: Determine Eligibility: Pre-approval is required if the potential incentive is greater than \$20,000.** Contact The Utility for pre-approval. See last pages of application for detailed **Terms and Conditions**.

**Step 2: Install Equipment.** See last pages of application for detailed **Terms and Conditions**.

**Step 3: Complete and Submit Application.** A completed application **and all required supporting documents** must be received by The Utility **within 90 days of installation**. Incomplete applications will cause delays in payment or denial of the application.

Email the application and supporting documentation to: [rebate@brightenergysolutions.com](mailto:rebate@brightenergysolutions.com)

OR

Mail the application and all supporting documentation to:

Brookings Municipal Utilities  
525 Western Ave  
Brookings SD 57006  
Phone: (605) 697-8491

Please note: Brookings Municipal Utilities and its supplemental power supplier, Missouri River Energy Services, are offering this Bright Energy Solutions Program. Brookings Municipal Utilities and Missouri River Energy Services together will be referred to as "The Utility" throughout this document.



Please visit [www.brightenergysolutions.com](http://www.brightenergysolutions.com) for more information about the Bright Energy Solutions® Program.

# Lighting Retrofit Incentive Application for Business Customers

**2023**

HAS THIS PROJECT BEEN PREAPPROVED?  YES  NO

## Customer Information (Please Print)

Company Name		Contact Name		Date Submitted
Installation Address	City	State	Zip Code	
Mailing Address	City	State	Zip Code	
Phone	Installation (Completion) Date			
Email Address*				

\*By providing your email address, you are granting The Utility permission to send emails regarding this project and/or updates on the incentive program.

Municipal Utility Account Number

Building Use-Please Check One

- Office   
  Retail   
  Convenience Store   
  Warehouse   
  Restaurant   
  Lodging   
  Manufacturing  
 School:  Elementary   
  Secondary/High School   
  College   
 Healthcare:  Clinic   
  Hospital  
 Other/Miscellaneous: \_\_\_\_\_

### Facility Hours of Operation

Hours per Day	Days per Week	Weeks per Year	Hours per Year (hours x days x weeks)

## Vendor/Contractor Information

Company Name		Contact Name		Phone	
Address	City	State	Zip Code		
Email Address*					

\*By providing your email address, you are granting The Utility permission to send emails regarding this project and/or updates on the incentive program.

## Payment Information

Process payment to:  Customer (listed above)   
 Vendor or Contractor (listed above)   
 Alternate Recipient

**If payment is to be made to an Alternate Recipient, please complete the remainder of this section:**

Company Name		Contact Name		Phone	
Address	City	State	Zip Code		

## General Equipment Eligibility

- All fixtures must operate a minimum of 1,800 hours per year to be eligible.
- The installation of energy-efficient lighting and associated equipment must result in a reduction in electric load.
- All equipment must be new or retrofitted with new components per the program specifications and installed in facilities within the service territory of The Utility. Existing equipment must be removed and properly disposed of – not reused or sold for use elsewhere.
- If any equipment listed in this program is required by code, the offer of an incentive for such equipment is null and void.
- All fixtures shall be installed indoors, except where noted.
- All fixture installations must be permanent, except for the installation of screw-in or plug-in lamps.
- All fixtures, lamps, and ballasts must be UL or ETL listed to U.S. safety standards for operation as installed and must meet all applicable codes and regulations.

# Lighting Retrofit Incentive Application for Business Customers

2023

A. LED Technologies					
Installed Equipment	Specifications		Incentive per Unit	Quantity	Total Incentive
NOTE—Other LED	<b>Indoor DesignLights™ or ENERGY STAR® certified fixtures and retrofit kits not noted here may be eligible for an incentive under the Custom Incentive section on page 5. Contact the utility for details.</b>				
LED ENERGY STAR® Screw-in LED Replacement Lamp	600 Lumens or more. Spec sheet showing ENERGY STAR® certification required. Indoor Installation only.		\$1.50		
LED ENERGY STAR® Screw-in Flood or Spot LED Replacement Lamp	Less than 600 Lumens. Spec sheet showing ENERGY STAR® certification required. Indoor Installation only.		\$1.50		
LED ENERGY STAR® Screw-in Flood or Spot LED Replacement Lamp	420 Lumens or more. Flood or spot reflector lamps only (such as BR or PAR lamps) Spec sheet showing ENERGY STAR® certification required. Indoor Installation only.		\$3.00		
LED Lamp 2 Pin or 4 Pin Base	2 or 4 pin base LED lamp replacing compact fluorescent lamp. 4 pin LED lamp must be listed on the DesignLights™ Consortium (DLC) Qualified Product List. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> . Indoor installations only.		\$4.00		
LED ENERGY STAR® Downlight Fixture or Retrofit Kit	LED downlight fixture must be ENERGY STAR LED lighting qualified. A downlight fixture is a direct-lighting unit that directs the light downward and can be recessed or surface mounted. <b>Indoor installations only.</b>		\$6.00		
4' LED Linear Lamp DLC™ Qualified	Replacing T8 or T12 Fluorescent	LED lamp must be listed on the DesignLights Consortium (DLC) Qualified Product List under 4' Linear Replacement Lamps or U-Bend Replacement Lamps. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> . Indoor installations only. Custom incentive may be considered for Type B and Type C installations.	\$3.00		
8' LED Linear Lamp DLC™ Qualified	Replacing T8 or T12 Fluorescent	LED lamp must be listed on the DesignLights Consortium (DLC) Qualified Product List under 8' Linear Replacement Lamps. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> . Indoor installations only. Custom incentive may be considered for Type B and Type C installations.	\$4.00		
LED Exit Sign	Replace or retrofit existing sign. New fixture must use 8 watts or less including battery charger if applicable. Must meet State Fire Marshall codes.		\$8.00		
LED Reach-in Refrigerated Case Lighting (DLC™ Qualified Only)	Replace existing T12 or T8 fluorescent lamps and ballasts. Available for retrofits in existing refrigerated display cases. The existing fluorescent fixture end connectors and ballasts must be completely removed for a retrofit project to qualify (wiring may be reused.) Spec sheet must be included verifying DesignLights™ or DesignLights™ Premium listing. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> .		\$25.00 Per Door Vertical Lighting— DLC Qualified		
			\$30.00 Per Door Vertical Lighting— DLC <b>Premium</b> Qualified		
			\$3.00 Per Lamp Foot Horizontal Lighting— DLC Qualified		
			\$4.00 Per Lamp Foot Horizontal Lighting— DLC <b>Premium</b> Qualified		
	Occupancy sensor controlling LED case lighting. Sensors in new refrigerated cases or installed in existing cases. LED must serve as the only source of light for the case. Incentive is per door. Sensor may control more than one door.		\$5.00 Per Door		
LED Automobile Traffic Signal	Incentive per lamp replaced. LED must replace conventional incandescent system.		\$25.00		
LED Pedestrian Signal	Incentive per sign. LED must replace conventional incandescent system.		\$22.00		
<b>Section A Subtotal</b>				\$	

B. Indoor Horticulture Grow Lighting						
Installed Equipment	Specifications			Incentive per Unit	Quantity	Total Incentive
LED Indoor Horticulture Grow Lighting	Air Conditioned Space	LED fixture must be listed on the DesignLights Consortium (DLC) Qualified Product List under Horticulture Lighting. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> . Space must use 100% artificial light for plant growth.	<400W replacing ≥1000W	\$125.00		
			400W to <700W replacing ≥500W	\$175.00		
	Space Without Air Conditioning		<400W replacing ≥1000W	\$100.00		
			400W to <700W replacing ≥500W	\$150.00		
<b>Section B Subtotal</b>						\$

C. Lamps Only - Reduced Wattage Fluorescent T8 (Used in place of standard wattage T8 lamps)						
Installed Equipment	Specifications			Incentive per Unit	Quantity	Total Incentive
4 ft T8 28W or less	Incentive paid per lamp installed. Reduced wattage lamps used in place of standard wattage T8 lamps.			\$1.00		
<b>Section C Subtotal</b>						\$

D. Controls and Sensors						
Installed Equipment	Specifications			Incentive per Unit	Quantity	Total Incentive
Occupancy Sensors	Occupancy sensors installed to control single fixtures or groups of fixtures.			\$0.06 Per Watt Controlled	_____ Controlled Watts	
Daylighting Sensors	Daylighting controlled fixtures.			\$0.07 Per Watt Controlled	_____ Controlled Watts	
Combined Occupancy and Daylighting Sensors	Fixtures Controlled by both occupancy and daylighting sensors.			\$0.10 Per Watt Controlled	_____ Controlled Watts	
DLC Networked Lighting Controls	Systems must be listed on the DLC Networked Lighting Controls Qualified Products List in order to qualify. See <a href="http://www.designlights.org">www.designlights.org</a> for details. May not be combined with other "standalone" sensor rebates. High End Trim is required at 80% or lower. Daylighting control must be deployed where side and top lighting is available as defined in IECC 2018. Occupancy sensing controls must be configured in occupancy or vacancy mode with 20 minutes timeout or less. System must be commissioned to comply with the above requirements. Spec sheets for connected LED fixtures must be provided along with invoices and detailed plans to verify the controlled wattage.			\$0.12 per Watt Controlled	_____ Controlled Watts	
Networked Lighting Commissioning Agent: I certify that the networked lighting control requirements listed above are met and that the system has been commissioned and proven to be working as designed.						
Company Name: _____						
Agent Name: _____						
Agent Signature: _____						
<b>Section D Subtotal</b>						\$

## E. Custom Lighting (Items not listed in above sections)

**IMPORTANT:** This section is for items not found in sections above ONLY, unless otherwise approved by Bright Energy Solutions staff. All LED products must be ENERGY STAR® certified or DesignLights™ Consortium approved to be considered for incentives. Approved products can be found at [www.energystar.gov](http://www.energystar.gov) and [www.designlights.org](http://www.designlights.org).

For assistance and verification of incentives, please contact the utility.

If not provided below, detailed calculations and assumptions must be attached with this application, and must be sufficient to verify the demand and energy reductions claimed. Attach additional supporting documents and specifications as necessary.

Please describe, in detail, the **EXISTING or BASELINE** equipment (quantity, make, model, type, efficiency rating, wattage, ballast factor, etc.). **T12 and HID lighting systems are considered to be obsolete and as such the “baseline” for all T12 and HID systems will be that of an equivalent T8 system.** All wattages shown for existing or baseline T12/HID lighting must be that of an equivalent T8 fixture. Actual wattages can be used for T12HO and T12VHO

Please describe, in detail, the **PROPOSED** equipment (quantity, make, model, type, efficiency rating, wattage, etc.).

kW Demand of Existing Equipment	_____ (A)	kW Saved (C )	Annual Hours of Operation (page 2)	Annual kWh Saved
kW Demand of Proposed Equipment	_____ (B)		X	=
KW Demand Saved (A-B)	= _____ (C)			
<b>KW Demand Saved (C ) X \$270</b>	= _____	<b>Total Incentive Section E—Custom Lighting</b>		
<b>Section E Subtotal</b>				\$ _____

Equipment Removed				
	QTY	IF REMOVED EQUIPMENT IS NOT LISTED, PLEASE LIST IT BELOW. PLEASE INCLUDE LAMP WATTAGES AND BALLAST DESCRIPTIONS.		QTY
Fluorescent T12—4 ft. <input type="checkbox"/> Magnetic ballast <input type="checkbox"/> Electronic Ballast	1 lamp			
	2 lamp			
	3 lamp			
	4 lamp			
Fluorescent T8—4 ft.	1 lamp			
	2 lamp			
	3 lamp			
	4 lamp			
Fluorescent T12—8 ft 60W Lamps <input type="checkbox"/> Magnetic ballast <input type="checkbox"/> Electronic Ballast	1 lamp			
	2 lamp			
Fluorescent T12—8 ft 75W Lamps <input type="checkbox"/> Magnetic ballast <input type="checkbox"/> Electronic Ballast	1 lamp			
	2 lamp			
High Output Fluorescent T12HO—8 ft <input type="checkbox"/> Magnetic ballast <input type="checkbox"/> Electronic Ballast	1 lamp			
	2 lamp			
T5HO High Bay Fixture	___ lamps per fixture			
T8 High Bay Fixture	___ lamps per fixture			
4' T8 Lamps		Metal Halide	50W	
8' T8 Lamps			70W	
Incandescent Lamps _____ Watts (Insert Wattage)			100W	
Incandescent Lamps _____ Watts (Insert Wattage)			150W	
Mercury Vapor	250W		175W	
	400W		250W	
	1000W		320W	
High Pressure Sodium	250W		400W	
	400W		750W	
	1000W		1000W	
Incandescent Exit Sign		Fluorescent Exit Sign		

# Lighting Retrofit Incentive Application for Business Customers

2023

Summary of Incentives	
Section A: LED Technologies	\$
Section B: Indoor Horticulture Grow Lights	\$
Section C: Lamps Only - Reduced Wattage Fluorescent T8	\$
Section D: Controls and Sensors	\$
Section E: Custom Lighting	\$
<b>Total Incentive: Not to exceed 75% of total project cost, or 100% of product price if project is customer self-installed.</b>	\$

## Certifications and Signature

I hereby certify that:

1. The information contained in this application is accurate and complete;
2. All installation is complete and the unit(s) is operational prior to submitting application;
3. All rules of this incentive program have been followed;
4. I have read and understand the terms and conditions applicable to this incentive program as set forth in this application, including those set forth on the last page of this application form.

The customer agrees to verification of equipment installation which may include a site inspection by a program or utility representative. The customer understands that it is not allowed to receive more than one incentive from this program on any piece of equipment. The customer agrees to indemnify, defend, hold harmless and release The Utility from any claims, damages, liabilities, costs and expenses (including reasonable attorneys' fees) arising from or relating to the removal, disposal, installation or operation of any equipment or related materials in connection with the programs described in this application, including any incidental, special or consequential damages.

Please sign and complete all information below.

Customer Signature	Print Name	
	Title	Date

### Commercial BES Application Checklist

Before submitting this application please complete and include all items listed below:

- ✓ Complete application
  - Customer information
  - Vendor/Contractor information
  - Equipment information
  - Customer signature
- ✓ Attach a Copy of the Equipment Invoice
  - Equipment quantities
  - Model numbers of equipment installed
- ✓ Specification sheets

Member Utility Use Only		Date Received:	
Pre-Inspected:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Pre-Inspected:	Initials:
Post-Inspected:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Post-Inspected:	Initials:
Incentive Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Amount \$	Date Approved:
Utility or Program Representative:			

**ELIGIBILITY:**

- These incentives are offered by Missouri River Energy Services and its participating members. For questions regarding eligibility, call your local utility listed on the cover page of this application.
- Commercial, industrial, and governmental customers who purchase electricity from The Utility are eligible to participate in the Bright Energy Solutions® Lighting Retrofit Incentive Program. Eligible equipment must be connected to an electric service billed under a commercial or industrial rate class by The Utility. Excludes equipment for residential spaces such as apartments.
- Customers that self-generate more than 5% of their annual energy needs are not eligible for BES rebates. The Bright Energy Choices green energy program can help customers achieve net-zero carbon or 100% renewable power supply without self-generation. Contact your utility for more information.
- This program is applicable only to equipment that meets the detailed equipment specifications and requirements described in this application. The Utility will determine, in its discretion, whether such specifications and requirements are satisfied.
- Customers may not receive more than one incentive for each piece of equipment installed under this program or any combination of Bright Energy Solutions programs.

**TERMS AND CONDITIONS:**

1. **Incentive Offer:** Projects, including all required installation, must be completed by December 31 of the year indicated on this application form. A signed application and itemized invoices for materials and labor must be submitted to the participating utility at the address located on the cover page of this application **within 90 calendar days of project completion**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice(s) itemizing the new equipment purchased and labor costs. The invoice(s) must indicate date of purchase, size, type, make, model and total project cost. OEM specification sheets or DLC documents must also be provided where applicable and available.
3. **Compliance:**
  - a) All projects must comply with federal, state, and local codes.
  - b) All equipment must be new or retrofitted with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives. Existing equipment must be removed and properly disposed of.
  - c) Equipment must meet specification requirements and be purchased, installed and operating prior to submitting an incentive application.
  - d) Equipment must not be used to qualify and receive payment for energy savings from any wholesale electricity market.
  - e) Customers may only receive one incentive per piece of qualifying equipment.
  - f) **All projects for which more than \$20,000 in incentive payments is sought must be approved by The Utility in writing prior to the commencement of the project.** Receipt of pre-approval does not guarantee incentive payments will be made. Incentive payments will be made only upon the customer's satisfaction of all terms and conditions of this program.
  - g) All terms and conditions of this application must be satisfied by the customer.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 4-8 weeks. Incomplete applications will either delay payments or be denied. The Utility reserves the right to refuse payment and participation if the customer or the customer's contractor violates program rules and procedures.
5. **Inspection:** The Utility may conduct an inspection of the customer's facility to survey any installed projects. All projects exceeding \$10,000 of incentives will be inspected prior to incentive payment. The Utility may inspect customer records relating to incentives sought by the customer.
6. **Information Sharing:** The Utility reserves the right to publicize your participation in this program, unless you specifically request otherwise in writing. Information contained in this application may be shared with state boards, commissions, departments, and other Bright Energy Solutions participating utilities.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This program and its incentive amounts are subject to change or termination without notice at the discretion of The Utility. Neither pre-approval of a project, nor any other action by The Utility, will entitle a customer to an incentive payment until the application is finally approved by The Utility. The Utility reserves the right to load manage (cycle on or off) customer equipment that qualifies for incentives under this program.
8. **Logo Use:** Customers or trade allies may not use the name or logo of Bright Energy Solutions, The Utility, or any other participating utility in any marketing, advertising, or promotional material without written permission.
9. **Disclaimers:** The Utility
  - a) does not endorse any particular manufacturer, product, labor or system design by offering these programs;
  - b) will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
  - c) does not expressly or implicitly warrant the installation or performance of installed equipment or any contractor's quality of work (contact the equipment manufacturer or contractor for warranties);
  - d) is not responsible for the proper disposal/recycling of any waste generated as a result of this project;
  - e) is not liable for any damage, injury, or loss of life arising from or relating to the removal, installation, or operation of any equipment, or any other action taken by the customer or The Utility, in connection with a project undertaken by the customer under the programs described in this application;
  - f) does not guarantee that a specific level of energy or cost savings will result from the implementation of energy efficiency measures or the use of products funded under this program.



## INCENTIVE LIMIT:

- **Eligible customers may purchase and install qualifying equipment and receive an energy efficiency incentive of up to \$100,000 per customer, per calendar year.** Payments for larger incentives may be allowed at the discretion of The Utility.
- An incentive exceeding \$20,000 must receive written approval from The Utility BEFORE project commencement.
- Total incentive will not exceed 75 percent of the project cost, including installation. If self-installed, incentives for items of equipment can be up to the purchase price of a specific item, but shall not exceed the Bright Energy Solutions incentives set by Missouri River Energy Services.
- Incentives for particular items of equipment and/or systems are limited as set forth in this application.