

	Hansen S.
	Harvey
	Peterson
	Pitts
	Hansen D.
	Niemeyer
	Meyer
	Julius
	Kabris
	Melby
	Thompson

AGENDA
Brookings Municipal Utilities Board
Monday, December 8, 2014 – 1:00 p.m.
(AT UTILITY BUILDING OR CALL IN TO 697-8255 – CONF ID 78432)

1. Minutes of meetings of November 10 and November 24.
2. Additions to Agenda.
3. Adoption of Agenda.
AC: Motion to approve.
4. Approval of bills and claims.
AC: Motion to approve.
5. Invitation for citizen input.
6. Department Reports.
7. Resolution of Commendation.
AC: Resolution to approve.
8. Approval of 2015 Budget.
AC: Resolution to approve.
9. Electric rate review.
AC: Resolution amending rate schedule.
10. Water rate review.
AC: Resolution amending rate schedule.

11. Wastewater rate review.
AC: Resolution amending rate schedule.
12. Telephone rate review.
AC: Resolution amending rate schedule.
13. Transfer of Surplus Funds.
AC: Resolution amending Resolution 29-10 Providing for
Transfer of Utility Surplus Funds to City General Fund.
14. Revision to Interfund Loan.
AC: Resolution to approve.
15. Delinquent Write-Offs.
AC: Resolution to write off delinquent accounts for the Utilities and
Telephone Departments.
16. Cancelling Certain Outstanding Checks.
AC: Resolution to approve.
17. Final payment on the 2014 Installation of Telephone and Electric Cable and
Related Equipment.
AC: Resolution to approve.
18. Final payment on the PCS Tower Inspection and Maintenance Service.
AC: Resolution to approve.
19. Surplus Equipment – Telephone Department.
AC: Resolution authorizing disposition of surplus equipment.
20. Awarding of bids:
 - A. *Sewer Relining Project – Wastewater Department.
 - B. *Recoat Exterior of 3.0 MG Ground Reservoir at East Water Plant.
 - C. **Fiber Access Equipment – Telephone Department.
 - D. **2015 Current Model Chassis & 56.5' Aerial Device – Elec. Dept.
 - E. **2015 Current Model Chassis & Articulating/Knuckle Boom Crane.
AC: Motion to approve.

21. Authorization to submit bids for the following:
 - A. Transformers – Electric Department.
 - B. Switchgear – Electric Department.
 - C. Conductor – Electric Department.
 - D. Street Light Poles – Electric Department.
 - E. Loop Switch Install – Electric Department.
 - F. Evacuator – Electric Department.
 - G. Mower – Electric Department.
 - H. AMI/AMR Equipment – Electric & Water Department.
 - I. Water Meters, Valves and Hydrants – Water Department.
 - J. Chemicals – Water/Wastewater Department.
 - K. Vehicles – All Departments.
AC: Motion to approve.

22. Executive Session to discuss competitive service offerings, personnel and contractual matters.

*Opening of bids @ 1:30 p.m. on 12/3/14.

**Opening of bids @ 1:30 p.m. on 12/4/14

***Next call-in special meeting is on December 22nd at 11:45 a.m.
Next regular meeting is on January 12th at 1:00 p.m.***

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.