

	Bartels
	Carruthers
	Hansen
	Harvey
	Pitts
	Bacon
	Neimeyer
	Meyer
	Halgerson
	Julius
	Kabris
	Thompson
	Witt
	Peterson

AGENDA

**Brookings Municipal Utilities Board
525 Western Avenue, Brookings, SD
Monday, December 10, 2018
Meet with Area Legislators - 12:00 p.m.
Regular Meeting – 1:00 p.m.
(AT UTILITY BUILDING)**

1. SDTA Annual Update. (12:00-1:00).
2. Minutes of meetings of November 12 and November 26.
3. Additions to Agenda.
4. Adoption of Agenda.
AC: Motion to approve.
5. Approval of bills and claims.
AC: Motion to approve.
6. Invitation for citizen input.
7. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
8. Surplus Equipment to be destroyed – Telecommunications Equipment.
AC: Resolution to approve.

9. Final Payment on the 2018 Installation of Fiber Optic Cable from Brookings to Sioux Falls.
AC: Resolution to approve.
10. Policy Manual Amendments.
AC: Resolution to approve.
11. Cancelling Certain Outstanding Checks.
AC: Resolution to approve.
12. Delinquent Write-Offs.
AC: Resolution to write off delinquent accounts for the Utilities and Telephone Departments.
13. Awarding of bids:
 - A. *Set Top Boxes – Telephone Department.
 - B. **Forklift – Electric Department.
AC: Motion to approve.
14. Authorization to solicit bids for the following:
 - A. 2019 Fiber Access Equipment – Telephone Department.
AC: Motion to approve.
15. Department Reports.

*Opening of bids @ 1:30 p.m. on 12/4/18.

***Next call-in special meeting is on Friday, December 21st at 11:45 a.m.
Next regular meeting is on Monday, January 14th at 1:00 p.m.***

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.