

	Carruthers
	Hansen
	Harvey
	Peterson
	Pitts
	Niemeyer
	Wendell
	Meyer
	Julius
	Kabris
	Melby
	Thompson

**AGENDA**  
**Brookings Municipal Utilities Board**  
**525 Western Avenue, Brookings, South Dakota**  
**Monday, November 14, 2016 – 1:00 p.m.**  
**(AT UTILITY BUILDING)**

1. Minutes of meetings of October 11 and October 24.
2. Additions to Agenda.
3. Adoption of Agenda.  
AC: Motion to approve.
4. Approval of bills and claims.  
AC: Motion to approve.
5. Invitation for citizen input.
6. Presentation of Electric Rate Study by Tim Miller.
7. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
8. Quarterly financial review.
9. Approval of 2017 Budget.  
AC: Resolution to approve.

10. Electric rate review.  
AC: Resolution amending rate schedule.
11. Wastewater rate review.  
AC: Resolution amending rate schedule.
12. Water rate review.  
AC: Resolution amending rate schedule.
13. Transfer of Surplus Funds.  
AC: Resolution amending Resolution 32-15 Providing for  
Transfer of Utility Surplus Funds to City General Fund.
14. Final payment on the PCS Tower & Site Work.  
AC: Resolution to approve.
15. Surplus Equipment – 1999 GMC Camel.  
AC: Resolution authorizing disposition of surplus equipment to be  
traded-in.
16. Surplus Equipment – Sharp Copier  
AC: Resolution authorizing disposition of surplus equipment to be  
traded-in.
17. Surplus Equipment – Big A Sludge Truck.  
AC: Resolution authorizing disposition of surplus equipment to be  
sold at public auction.
18. \*Awarding of bids:
  - A. Sewer Relining Project – Wastewater Department.
  - B. Jet Vacuum Machine – Wastewater Department.  
AC: Motion to approve.

19. Authorization to submit bids:
  - A. Conductor – Electric Department.
  - B. Switchgear – Electric Department.
  - C. Transformers – Electric Department.
  - D. Street Light Poles/Fixtures – Electric Department.
  - E. Vehicles – All Departments.
  - F. Dump Truck Box – Electric Department.
  - G. Wire Trailer – Electric Department.
  - H. RT80 Trencher –Electric Department.
  - I. Water Meters – Water Department.
  - J. Fire Hydrants, Valves & Related Supplies – Water Department.  
AC: Motion to approve.
20. Department Reports.
21. Executive Session to discuss personnel issues.

\*Opening of bids @ 1:30 p.m. on 11/9/16.

***Next call-in special meeting is on November 28<sup>th</sup> at 11:45 a.m.***  
***Next regular meeting is on December 12<sup>th</sup> at 1:00 p.m.***

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.